

Policy Number: _____

Effective Date: _____

Last Review Date: _____

POCATELLO FIRE DISTRICT MOTOR VEHICLE RECORD (MVR) POLICY

It is widely known in the risk management industry that motor vehicle reports (MVR), which detail a driver's past performance, provide a useful means of predicting future driving performance. Many industries are required by law to check the driving record of their drivers. While we are not required by law to perform this review, studies have shown that this is a valid source of determining driving behaviors and performance.

In addition, if a department vehicle is involved in an accident and the driver has a poor record, legal defense becomes difficult, no matter who is actually at fault, and the resulting publicity will reflect poorly upon this organization.

It therefore shall be the policy of this department that every member who may drive departmental vehicles in the course of their duties, maintain a motor vehicle record (MVR) meeting the requirements set forth in the table below.

It shall be the duty of the member to notify their superiors of any of the following changes in their status:

- Suspended or revoked license
- Change from Acceptable status to Borderline or Poor
- Change from Borderline to Poor

The standards for MVR's are as follows:

- All operators must conform to any and all other local, state, or federal statutory requirements for the operation of department vehicles such as, but not limited to, EVOC, DDC, or physical requirements.
- Any driver under the age of 18 years of age or that does not have a current and valid driver's license is considered to be "Unacceptable". This review is for informational purposes only and the final decision of who may or may not operate vehicles rests with the organization.

Any exceptions to these guidelines must be referred to senior staff officers for approval.

Number of Violations (Last 3 Years)	Number of At-Fault Accidents (Last three Years)			
	0	1	2	3
0	Clear	Acceptable	Borderline	Poor
1	Acceptable	Acceptable	Borderline	Poor
2	Acceptable	Borderline	Poor	Poor
3	Borderline	Poor	Poor	Poor
4	Poor	Poor	Poor	Poor
Any Major Violation	Poor	Poor	Poor	Poor

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Major Violations:

- Drivers without valid driver's licenses will be found Unacceptable (ie: expired license, suspended license, revoked license, different state, etc.)
- Driving while impaired/under the influence of alcohol/drugs
- Failure to stop/report an accident
- Reckless driving/speeding contest
- Homicide, manslaughter or assault arising out the use of a vehicle
- Making a false accident report
- Operating a vehicle with no insurance
- Attempting to elude a police officer

Minor Violations: Any moving violation other than a major violation including:

- Speeding
- Failure to obey a traffic control device
- Driving with a suspended/revoked registration
- Driving an unregistered vehicle
- Operating a motor vehicle while using a cell phone

The following will not count against the driver as a violation:

- Motor vehicle equipment, load or size requirements
- Improper failure to display license plates
- Failure to sign or display registration
- Failure to have driver's license in possession (if valid license exists)
- Inspection/title violations
- A minor violation in which the driver has been charged with an accident

Since breach of this policy could place members and civilian motorists in danger, any member in violation of these procedures shall be subject to departmental action which could result in temporary or permanent loss of department vehicle driving privileges, suspension, or expulsion.

Approved by: _____ Date: _____



For further information on formulation of your business policies and procedures, please contact the Risk Management Department at 1-800-822-3747 Ext. 176.

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