

MINUTES

1. Motion was made to call the meeting to order at 6:30 PM by Joe Mazza, second by Mike Thompson; all in favor. Present at the meeting were Debbie Casella, Pete Casella, Ken Wilson, Ron Broas, Joe Mazza, Mike Thompson, John Wilson, and Andi Broas
2. Pledge of Allegiance was recited
3. Proposed Executive Session - none
4. Old business
 1. Approval of 11/1/19 District meeting minutes
Motion made to approve the minutes of the 11/1/19 meeting by Joe Mazza, second by Debbie Casella; all in favor, so carried
 2. Annexation of State Hospital property; Pete was to review to see what monies are owed to the Fire District; Andi to put invoice on letterhead. Invoice was received by the City of Middletown on 11/1/19; no response as of yet. **We will give them until 1/1/20 to pay the invoice.**
 3. Board Docs discussion - **tabled**
 4. Pocatello district email – **Andi's is finally working. You can log on at mail.pocatellofiredistrict.com**
 5. Tablets for chiefs' vehicles and apparatus – **Contract from Fisch (Rover) is \$4050 for the first year, \$2850 for the second year and \$2856 for the third year**
 6. Board policies - **none**
 7. Phones not ringing at desks; Mike to call Frontier **Ron called Frontier; the phones do ring**
 8. Mutual Aid agreement has not been received yet – **Still don't have it**
 9. Confirm contact with Cindy Miller and Mark Chuddy for the elections **Mark Chuddy will be there. Cindy Miller is working the school election; she has Barbara Conklin to cover for her.**
 10. Travel to Rocky Point NY to look at truck **Ron said truck is in nice shape. It's a 1997 Sutphen. Originally they wanted \$40,00 the first year and \$40,00 the second year. Mike Myers is willing to do \$30,000 the first year, \$30,00 the second year, and \$20,000 the third year. We would get rid of the 1988 Mac and another truck. Ron will bring up at January meeting and have pictures.**
 11. Cancer bill – **Forms to be filled out this weekend. Documents are in Board packet**
 12. Firefighter physicals – Ken to call Dr. Basri. **Helena Grunwald got costs for physicals from Dr. Basri's office; will go over at January's meeting**
5. Communications - public comments on the agenda items - **none**
6. Presentations - **none**
7. Consent agenda -
Chief's report – **read aloud; mentioned that KVI will no longer do work for us**
Medical report – **read aloud**
President's report – **read aloud**

Treasurer's report

RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept the Treasurer's report. Motion made by Mike Thompson, second by Ken Wilson: all in favor, so carried

8. New business –

- Discussion for date for organizational meeting in January; must be done prior to January 15, 2020 – **Date will be 1/9/20 at 6:30 PM**
- Cancer bill documents to be reviewed and filled out by Chief and Commissioners **Ron would like to meet on this on Sunday 12/8/19.**
- Review insurance value of District-owned vehicles – **need to notify Greg Townsend that we will keep the agreed value costs**
- Chief is also looking to attend Washingtonville's X-mas parade on 12/7/19 at 4:00 PM. This was not passed at last month's meeting. Chief would like us to reconsider.
Motion to attend Washingtonville's X-mas parade on 12/7/19 at 4:00 PM made by Debbie Casella, second by Mike Thompson; all in favor, so carried

- Medical Officer is requesting to purchase (from Medical Warehouse website) nitrile gloves, due to latex allergies:

Medium gloves (orange) \$14.50 for one box of 100

Large gloves (blue) \$13.16 for one box of 100

Small gloves (pink) \$13.67 for one box of 100

XL gloves (purple) \$11.50 for one box of 100

TOTAL: \$52.83

Motion for Medical Officer to purchase one box each of small, medium, large and XL nitrile gloves from Medical Warehouse website for a total of \$52.83 made by Joe Mazza, second by Mike Thompson; all in favor, so carried

- Ron ordered filters for the three furnaces upstairs through Amazon. Orders came to \$45.11 and \$66.13.

Motion to pay \$45.11 and \$66.13 for filters for the firehouse purchased through Amazon made by Joe Mazza, second by Mike Thompson; all in favor, so carried

- Ron ordered the New York Fire District Officer's Guide for 2019-20 at a cost of \$261.79.

Motion to pay \$261.79 for New York Fire District Officer's Guide for 2019-20 made by Mike Thompson, second by Debbie Casella; all in favor, so carried

- Snow plow quote from Connor Wilson for \$3,500 for snowplowing and salting for the year. Ron also contacted New Hampton Lawn Mowing Services through Uncle Bob, with no results. Also, left a message with Economy Paving of Orange County; have not heard back as of yet.

Motion to hire Connor Wilson for snowplowing and salting for the year at a cost of \$3,500.00 made by Mike Thompson, second by Ken Wilson; Joe Mazza and Ron Broas were in favor, Debbie Casella abstained.

- Investment policy statement for LOSAP from Stawnychy – **original will be filed**
- Minutes from prior meetings will be posted online once they are approved.
- Approval of a contract for a period of January 1, 2020 through December 31, 2020 with our attorneys (Thomas, Drohan, Waxman, Petigrow, and Mayle, LLP) at a cost of \$210.00 per hour and a cost of \$95.00 per hour for paralegal services
Motion for approval of contract for 2020 with Thomas, Drohan, Waman, Petigrow and Mayle LLP at a cost of \$210.00 per hour and a cost of \$95.00 per hour for paralegal services made by Debbie Casella, second by Mike Thompson; all in favor, so carried
- Email regarding our insurance to be paid in five installments of \$7,459.00 due as follows: 11/12/19, 2/12/20, 5/12/20, 8/12/20 and 11/12/20 (see attached). The 11/12/19 payment was already made.
Motion for our insurance to be paid in five installments of \$7,459.00 due 11/12/19, 2/12/20, 5/12/20, 8/12/20 and 11/12/20 (11/12/19 payment was already made) made by Debbie Casella, second by Mike Thompson; all in favor, so carried
- Contract for tablets for vehicles
Motion to accept the contract from Fisch (Rover) for tablets for vehicles for \$4,050 for year one, \$2,850 for year two, and \$2,856 for year three made by Joe Mazza, second my Mike Thompson; all in favor, so carried

9. Committee reports:

Apparatus Committee – Joe Mazza, Ron Broas, Ken Wilson

Joe Mazza, Ron Broas, Asst. Chief Melton and Firefighter Ed Mylenski went to Rocky Point, NY to look at a 1997 Sutphen

Budget Committee – Pete Casella, Mike Thompson, Ron Broas, Joe Mazza

Buildings and Grounds Committee – Ken Wilson, Mike Thompson, Ron Broas

Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas - **trying to meet Sunday**

Communication Committee – Joe Mazza, Mike Thompson, Ron Broas

Insurance Committee – Ken Wilson, Debbie Casella, Ron Broas

LOSAP Committee – Debbie Casella, Joe Mazza, Ron Broas

Membership/HR Committee – Debbie Casella, Joe Mazza, Ron Broas

Policy Committee - Ken Wilson, Joe Mazza, Ron Broas

Records Committee – Joe Mazza, Mike Thompson, Ron Broas

Website Committee – Mike Thompson, Ken Wilson, Ron Broas

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Motion to add additional items to the agenda made by Joe Mazza, second by Mike Thompson; all in favor, so carried

Ron Broas said he would like to put together and send out a bid for new chief's vehicle

Motion to have Ron Broas put together a bid for a new chief's vehicle made by Mike Thompson, second by Ken Wilson; all in favor, so carried

Ron Broas requested a motion to send out the Request for Proposal for professional auditing services for the years 2016, 2017, 2018, and 2019

Motion to have Ron put together and send out the request for proposal for professional auditing services made by Ken Wilson, second by Mike Thompson; all in favor, so carried

Would like to take a truck around through the District on 12/15/19 at 4:00

Motion to take a truck around the District on 12/15/19 made by Joe Mazza, second by Ken Wilson; all in favor, so carried

John Wilson mentioned making half of the training room into a storage area

Motion to make half of the training room into a storage area made by Mike Thompson, second by Ken Wilson; all in favor, so carried

John Wilson mentioned that Connor Wilson's bunker pants have holes in the knees

Motion to have Connor Wilson's bunker pants repaired made by Mike Thompson, second by Joe Mazza; all in favor, so carried

Need a motion to pay the bills this month

Motion to pay the bills made by Mike Thompson, second by Debbie Casella; all in favor, so carried

Debbie mentioned that a glass trophy display case could be something the ladies auxiliary could possibly purchase.

Knox box was ordered for Mt. Carmel, building 205

Motion to adjourn the meeting at 7:43 PM by Joe Mazza, second by Mike Thompson; all in favor, so carried