

MINUTES

1. Motion was made to call the meeting to order at 7:01 PM by Joe Mazza. Present at the meeting were Ken Wilson, Joe Mazza, Ron Broas, Ray McNamara, and Andi Broas.
2. Pledge of Allegiance was not recited; was recited during Reorganizational meeting
3. Proposed Executive Session – was done during Reorganizational meeting
4. Old business
 1. Approval of 12/5/19 District meeting minutes
Motion made to approve the minutes of the 12/5/19 meeting by Joe Mazza, second by Ken Wilson; Ron Broas in favor, Ray McNamara abstained on the grounds that he was not a Commissioner on the 12/5/19 meeting.
 2. Annexation of State Hospital property; Pete was to review to see what monies are owed to the Fire District; Andi to put invoice on letterhead. Invoice was received by the City of Middletown on 11/1/19; no response as of yet. Will need to call them.
Ron Broas will call the Mayor
 3. Board Docs discussion - tabled
 4. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 5. Tablets for chiefs' vehicles and apparatus – Contract from Fisch (Rover) is \$4050, for the first year, \$2850 for the second year and \$2856 for third year
John said they are waiting on one part for mounting; should get a call next week
 6. Board policies – see new business
 7. Mutual Aid agreement has not been received yet – **still don't have yet**
 8. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend.
 9. Firefighter physicals – see new business for pricing
5. Communications - public comments on the agenda items - **none**
6. Presentations - **none**
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical report
 - President's report
 - Certificate of insurance for AT&T
 - NY blanket insurance policy and NY amendatory endorsement
 - Roof warranty

Motion to accept the consent agenda made by Joe Mazza, second by Ken Wilson; all in favor, so carried

8. New business –

Treasurer's report

RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept the Treasurer's report. Motion made by Ray McNamara (providing the diesel fuel usage is checked), seconded by Joe Mazza; all in favor, so carried

- State Comptroller report and discussion – **State wants us to have an investment policy. They reviewed ours and said it is acceptable. We will be following the accounting and reporting manual.**
- Discovery Law – **Orange Car 1 sent to Chief John Wilson and District Attorney's office to review.**
- RFP for auditing services – **two questions were sent in from two firms**
- Investment policy
- LENS program – **Ken Wilson said 27 names have been removed and 9 are remaining. This program monitors our drivers to make sure they have a valid drivers license. If there are any changes in someone's license, Ken gets an email notification.**
- Year-end LOSAP report was given to Chief
- Travel to Rocky Point to look at truck. Ron said truck is in nice shape. It's a 1997 Sutphen. Originally they wanted \$40,000 for the first year and \$40,000 the second year. Mike Myers is willing to do \$30,000 the first year, \$30,000 the second year, and \$20,000 the third year. We would get rid of the 1988 Mac and another truck. Ron will bring up at January meeting. **Ray McNamara mentioned that he would like to go to Long Island to look at the truck**
- Chief is requesting a new fire coat for Dawn
Motion to purchase a new fire coat at a cost of \$1,491.60 for Dawn made by Ray McNamara, second by Joe Mazza; all in favor, so carried
- Chief is requesting a new set of bunker pants for Joe Mazza Jr.
Motion to purchase a new set of bunker pants at a cost of \$933.00 for Joe Mazza Jr. made by Ray McNamara, second by Ken Wilson, Ron Broas in favor; Joe Mazza abstained
- Chief is requesting new helmet shields – 6 black, 2 probie, 2 junior at of cost of \$56.00 each for a total cost of \$560.00
Motion to purchase 6 black, 2 probie, and 2 junior helmet shields at a cost of \$56.00 each made by Joe Mazza, second by Ken Wilson; all in favor, so carried
- Chief would like to purchase an assortment of hand tools for firehouse toolbox at a cost not to exceed \$500.00
Motion to purchase assortment of hand tools for firehouse toolbox made by Joe Mazza, second by Ken Wilson; all in favor, so carried
- Chief would like to purchase 5 go jacks at a cost of \$129.99 each, totaling \$649.95
Motion to purchase 5 go jacks at a cost of \$129.99, totaling \$649.95 made by Ray McNamara, second by Joe Mazza; all in favor, so carried
- Chief would like to purchase four (4) W-90130 stream light survivor led replacement batteries at a cost of \$38.99, totaling \$155.96 and four (4) 90513 stream light survivor led batteries at a cost of \$134.99 each, totaling \$539.96 for a grand total of \$695.92
Motion to purchase 8 stream light survivor led batteries at a total cost of \$695.92 made by Joe Mazza, second by Ken Wilson; all in favor, so carried

- President stated that the OC Volunteer Firemen's Assoc. would like to have their 3/31/20 meeting at Pocatello Fire House. Dinner is at 7:00 PM and meeting begins at 7:30 PM. The company will provide the food

Motion to allow OCVFA to hold their 3/31/20 meeting at Pocatello Fire House beginning at 7:00 PM made by Joe Mazza, second by Ray McNamara; all in favor, so carried

- Prices for physicals:
Annual physicals – all active members included review OSHA questionnaire; EKG pulmonary function test, hearing test and vision screening
\$150.00 X 35 members = \$5,250.00

Respirator FIT testing – all interior firefighters
\$40.00 X 21 (individual, chiefs & juniors) = \$840.00

Hep B vaccination, all medical (EMT's/EMR's)
\$75 X 13 = \$975.00

PPD tuberculosis skin testing, all medical (EMT's/EMR's)
\$15 X 13 = \$195.00

TOTAL: \$7,260.00

Motion to accept the above costs for physical made by Ray McNamara, second by Joe Mazza; all in favor, so carried

9. Committee reports:

Apparatus Committee – Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson
Budget Committee – Pete Casella, Joe Mazza, Ken Wilson, Ron Broas, Ray McNamara
Buildings and Grounds Committee – Ken Wilson, Debbie Casella, Joe Mazza, Ron Broas
Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas
Communication Committee – Joe Mazza, Ron Broas
Insurance Committee – Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas
LOSAP Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas, Ray McNamara
Membership/HR Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas
Policy Committee - Ken Wilson, Joe Mazza, Ron Broas, Pete Casella, Ray McNamara
Records - Andi Broas
Website – Andi Broas
NYS Discovery Law – Ray McNamara, Ken Wilson, Joe Mazza, Ron Broas

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Motion to end the meeting at 7:39 PM made by Ray McNamara, second by Joe Mazza; all in favor