

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Proposed Executive Session
4. Old business
 1. Approval of 2/6/20 District meeting minutes
*Motion made to approve the minutes of the 2/6/20 meeting by _____,
second by _____; all in favor, so carried.*
 2. Annexation of State Hospital property; Pete was to review to see what monies are owed to the Fire District; Andi to put invoice on letterhead. Invoice was received by the City of Middletown on 11/1/19; no response as of yet. Will need to call them.
Ron Broas will call the Mayor
 3. Board Docs discussion - tabled
 4. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 5. Board policies
 6. Mutual Aid agreement has not been received yet – **still don't have yet**
 7. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend (**Ken was to review**)
 8. LENS program
 9. RFP for auditing services
 10. Close out documents from Butler Construction
 11. Paint and Sip
5. Communications - public comments on the agenda items
6. Presentations
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medial report
 - President's report*Motion to accept the consent agenda made by _____,
second by _____; all in favor, so carried*
8. New business –
 - Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept the Treasurer's report. Motion made by _____ seconded by _____; all in favor, so carried

- Chief is requesting that the District consider donating our low-band radios to another out-of-county fire company, as our new radios should be installed the second week of March.

Motion for the District to donate our low-band radios to another out-of-county fire company made by _____, seconded by _____; all in favor, so carried

- Chief is requesting to bring one fire apparatus and two chief's vehicles to the parade in Port Jervis on 7/11/2020 and OCFVA parade in Montgomery on 9/26/2020.

Motion to bring one fire apparatus and two chief's vehicles to the Port Jervis parade on 7/11/2020 and the OCFVA parade in Montgomery on 9/26/2020 made by _____, seconded by _____; all in favor, so carried

- Chief has a Department of Health update on the Coronavirus ... please see keep yourself informed.

- Medical Officer is requesting permission for herself and Wayne Melton to donate their time at our firehouse to train Astor Services for Children's certified foster parents in CPR and First Aid. Pocatello is an ASHI training center through which Helena Grunwald and Wayne Melton are certified instructors in CPR/AED, First Aid, etc.

Motion to allow Helena Grunwald and Wayne Melton to donate their time at our firehouse to train Astor Services for Children's certified foster parents in CPR and First Aid made by _____, seconded by _____; all in favor, so carried

- Medical Officer is requesting to file the proper paperwork for the use of a glucometer. This must include a letter from Dr. Basri supporting the request.

Motion to file the proper paperwork for the use of a glucometer (including a letter from Dr. Basri support the request) made by _____, second by _____; all in favor, so carried

- The President is requesting to use the hall for the OCFVA bi-monthly meeting on 3/31/2020

Motion to allow OCFVA to hold their bi-monthly meeting in our hall on 3/31/2020 made by _____, second by _____; all in favor, so carried

- The Events Committee would like to hold an Easter egg hunt for the children in our district on 4/4/2020.

Motion to allow the Events Committee to hold an Easter egg hunt on 4/4/2020 made by _____, second by _____; all in favor, so carried

- The company is looking into getting a subscription to Microsoft 365, which would allow officers access to Microsoft Word, Excel, PowerPoint etc., for \$8.25 per person per month. Our documents would be stored in the Cloud. This is much cheaper than the firehouse having their own server and is just as safe. Would the commissioners like to join us? For 7 commissioners and 10 civil/line officers the cost would be \$140.25.

Motion for the company to get a subscription to Microsoft 365 at a cost of \$8.25 per person per month, including 7 Commissioners and 10 civil/line

officers at a cost of \$140.25 per month made by _____, second by _____; all in favor, so carried

- Opening for RFP's for auditing services
Motion to accept _____ bid for auditing services made by _____, second by _____; all in favor, so carried
- Paint and Sip insurance requirements for discussion
Motion to allow the Paint and Sip event made by _____, second by _____; all in favor, so carried
- Code of Ethics discussion
Motion to have a three-member Code of Ethics Board, which will consist of two members of the public and one member of the fire company or officer of the fire company, made by _____, second by _____; all in favor, so carried
- Old tablets and cancel Verizon tablets
- Fire District Affairs newsletter to be handed out

9. Committee reports:

Apparatus Committee – Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson
Budget Committee – Pete Casella, Joe Mazza, Ken Wilson, Ron Broas, Ray McNamara
Buildings and Grounds Committee – Ken Wilson, Debbie Casella, Joe Mazza, Ron Broas
Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas
Communication Committee – Joe Mazza, Ron Broas
Insurance Committee – Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas
LOSAP Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas, Ray McNamara
Membership/HR Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas
Policy Committee - Ken Wilson, Joe Mazza, Ron Broas, Pete Casella, Ray McNamara
Records - Andi Broas
Website – Andi Broas
NYS Discovery Law – Ray McNamara, Ken Wilson, Joe Mazza, Ron Broas

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Motion to end the meeting at _____ made by _____, second by _____; all in favor