

### AGENDA

1. Call to order
2. Pledge of Allegiance
3. Proposed Executive Session
4. Old business
  1. Approval of 8/13/20 District meeting minutes  
*Motion made to approve the minutes of the 8/13/20 meeting by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried.*
  2. Board Docs discussion - tabled
  3. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  4. Board policies
  5. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend . **Ken talked to Greg Townsend. New census will come out in October/November**
  6. LENS program – **Ken said everyone’s licenses are clean; a couple may need to be talked to**
  7. Joe Mazza will work on getting the white chief’s vehicle ready to sell as-is and Andi Broas will put an ad in the newspaper – **still need to get done; we do have the title**
  8. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. **Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman.**
  9. Fire House project closeout – should be closed out some time in September
  10. Need to open account with Amazon to purchase ozone generator and meter; approved at August meeting for maximum price of \$350.00 for both
5. Communications - public comments on the agenda items
6. Presentations – Penflex
7. Consent agenda -
  - Chief’s report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical report
  - President’s report

*Motion to accept the Consent agenda made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried*
8. New business –
  - Treasurer’s report  
*RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept August’s Treasurer’s report. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried*

- Budget workshop. Dates need to be selected in August and September.

**September 29, 2020** adopt proposed budget

File budget with fire district secretary

**October 1, 2020** Post proposed budget on fire district's website

**October 1, 2020** Provide copy of proposed budget to town clerk

**October 10, 2020** publish notice of budget hearing in newspaper

**October 20, 2020** public budget hearing must be held

**October 20, 2020** adopt budget

**October 21, 2020** 2 certified copies of budget go to town clerk and post on fire district website

- Auctions International

*Motion to use Auctions International to sell District surplus equipment made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried*

- Estimate from Sutphen East to replace the holding valve for the rear cylinders and drift test for the aerial at a cost of \$507.96

*Motion to accept the estimate from Sutphen East to replace the holding valve for the rear cylinders and drift test for the aerial at a cost of \$507.96 made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried*

- Estimate from Sutphen East to rebuild the waterway on the aerial at a cost of \$9,383.21

*Motion to accept the estimate from Sutphen East to rebuild the waterway on the aerial at a cost of \$9,383.21 made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried*

- President would like to have a company picnic at the firehouse on Sunday, September 13<sup>th</sup> (part of Consent Agenda)

*Motion to have a company picnic at the firehouse on Sunday, September 13<sup>th</sup> made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried*

- The Company would like to an EMR class on Monday evenings at 1800 hours beginning 9/14/2020. Occasional Saturdays will begin on 10/17/20 at 8:00 am. Schedule is attached (part of Consent Agenda)

*Motion to allow the Company to hold EMR classes on Monday evenings beginning 9/14 and occasional Saturdays beginning 10/17 made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried*

- Jennifer Cody would like to student teach along side Wayne and Helena in order to become an ASHI certified instructor (part of Consent Agenda)

*Motion to allow Jennifer Cody to student teach along side Wayne Melton and Helena Grunwald in order to become an ASHI certified instructor made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried*

- The Chief is requesting \$1,000.00 for tools and mounting equipment for the new truck (part of Consent Agenda)

*Motion to allow the Chief to use \$1,000.00 for tools and mounting equipment for the new truck made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried*

- Quote from AAA for the helmet fronts. Cost is \$200.00 per Chief helmet and \$54.00 per regular helmet. We will need 3 Chief (3 X \$200.00 = \$600.00) and 7 regular (7 X \$54.00 = \$378.00). Total would be \$978.00

*Motion to accept the quote from AAA for the helmet fronts for 3 Chief @ \$200.00 each and 7 regular @ \$54.00 each for a total of \$978.00 made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried*

- Work order #1500 from Sutphen East for work on the aerial
- Engagement letter and transition process outline from Firefly (was tabled from August meeting)
- Fire District Affairs newsletter

9. Committee reports:

Apparatus Committee – Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson

Budget Committee – Pete Casella, Joe Mazza, Ken Wilson, Ron Broas, Ray McNamara

Buildings and Grounds Committee – Ken Wilson, Debbie Casella, Joe Mazza, Ron Broas

Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas

Communication Committee – Joe Mazza, Ron Broas

Insurance Committee – Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas

LOSAP Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas, Ray McNamara

Membership/HR Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas

Policy Committee - Ken Wilson, Joe Mazza, Ron Broas, Pete Casella, Ray McNamara

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara, Ken Wilson, Joe Mazza, Ron Broas

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

*Motion to end the meeting at \_\_\_\_\_ made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*