

MINUTES

1. Motion was made at 6:31 PM to call the meeting to order. Present at the meeting were Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas, Andi Broas, Wayne Melton
2. Pledge of Allegiance was recited
3. Proposed Executive Session
 - Motion was made to enter into Executive session by Joe Mazza, second by Ray McNamara; all in favor, so carried*
 - Motion was made to enter back into Regular session at 6:42 PM by Ray McNamara, second by Joe Mazza; all in favor, so carried*
4. Old business
 1. Approval of 7/2/20 District meeting minutes
 - Motion made to approve the minutes of the 7/2/20 meeting by Joe Mazza, second by Debbie Casella; all in favor, so carried.*
 2. Annexation of State Hospital property; Pete was to review to see what monies are owed to the Fire District; Andi to put invoice on letterhead. Invoice was received by the City of Middletown on 11/1/19; no response as of yet. Will need to call them. **We have received the check.**
 3. Board Docs discussion - tabled
 4. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 5. Board policies
 6. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend (Ken was to review). **Ken talked to Greg Townsend. New census will come out in October/November.**
 7. LENS program **Ken said everyone's licenses are clean; a couple may need to be talked to**
 8. Joe Mazza will work on getting the white chief's vehicle ready to sell as-is and Andi Broas will put an ad in the newspaper – **still need to get done. We do have the title.**
 9. Code of Ethics – need two members of the public and one fire company or officer member **Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman.**
 10. Fire House project closeout **Should be closed out some time in September**
 11. Email from Judith Mayle of Thomas, Drohan, Waxman, Petigrow & Mayle about Governor's Executive order. **Joe Mazza will reach out to LOSAP about what we can/can't do (regarding training and drills). Joe Mazza and John Wilson will sit and go over recent regulations from the State. There was not enough time to meet from last meeting to this meeting; will do for next month's meeting. Joe did reach out to LOSAP. It is 5 points per month.**
 12. Ozone generator. Not a lot of time for Joe Mazza and Ray McNamara to meet and do research. They will try again before the July meeting **Ozone meter is approximately \$200 and the generator is approximately \$100. Truck would be out of service for about one hour while being cleaned. Ken Wilson mentioned that the Sheriff's Office uses a company to clean their cars. When a rig gets**

back from a call, we spray them down. Stu Carver said NYC cleans/wipes down all apparatus after calls. We are using the same protocols as NYC.

5. Communications - public comments on the agenda items
6. Presentations – none
7. Consent agenda -
 - Chief’s report
 - Car #2 report
 - Car #3 report (LOSAP) – May & June
 - Medical report -
 - President’s report –

Motion to accept the Consent Agenda made by Ken Wilson, second by Joe Mazza; all in favor, so carried

8. New business –

Swearing in of new Line Officers:

- ***Motion for Car 1, Chief as Wayne Melton made by Ray McNamara, second by Ken Wilson; all in favor, so carried***
- ***Motion for Car 2, Assistant Chief as Stuart Carver made by Ken Wilson, second by Joe Mazza; all in favor, so carried***
- ***Motion for Car 3, 2nd Assistant Chief as Connor Wilson made by Ray McNamara, second by Joe Mazza; all in favor, so carried***
- ***Motion for Car 4, Captain as Eric Grunwald made by Joe Mazza, second by Ken Wilson; all in favor, so carried***
- ***Motion for Car 5, 1st Lieutenant as Damian Santana made by Debbie Casella, second by Joe Mazza; all in favor, so carried***
- ***Motion for Car 6, 2nd Lieutenant as Bob Hassenmeyer made by Joe Mazza, second by Ray McNamara; all in favor, so carried***
- ***Motion for Car 7, 3rd Lieutenant as Martin Cody Sr. made by Ken Wilson, second by Ray McNamara; all in favor, so carried***
- Treasurer’s report
 - RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept July’s Treasurer’s report. Motion made by Ray McNamara, seconded by Ken Wilson; all in favor, so carried***
- Budget workshop. Dates need to be selected in August and September.

September 29, 2020 adopt proposed budget

File budget with fire district secretary

October 1, 2020 Post proposed budget on fire district's website

October 1, 2020 Provide copy of proposed budget to town clerk

October 10, 2020 publish notice of budget hearing in newspaper

October 20, 2020 public budget hearing must be held

October 20, 2020 adopt budget

October 21, 2020 2 certified copies of budget go to town clerk and post on fire district website

- Laundry washer/extractor bid was opened on 7/9/2020. Only one company, Statewide Machinery, submitted a bid. They submitted two bids:
 - one for a 30 pound unit for \$6,875.00 with an eight-inch high compatible elevated base for \$474.00 for a total cost of \$7,349.00 for the 30 pound unit with base
 - one for a 40 pound unit for \$8,350.00 with an eight-inch high compatible elevated base for \$481.00 for a total cost of \$8,831.00 for the 40 pound unit with base

Motion to accept Statewide Machinery's bid for the 40 pound unit at a total cost of \$8,831.00 for the unit and compatible base made by Ray McNamara, second by Joe Mazza; all in favor, so carried

- Most current census from Marshall and Sterling effective 12/1/2019 **This is only for active members. Helena Grunwald will be given the list to review and update**
- American Test Center prices for 2020 NFPA Safety Test/inspection of aerials and ground ladders. Aerial – at a cost of \$570.00
Ground ladders – 19 ladders X \$42.00 per ladder = \$798.00
TOTAL COST: \$1,368.00

Motion to accept American Test Center's safety test/inspection total cost of \$1,368.00 made by Ken Wilson, second by Ray McNamara; all in favor, so carried

- Car 2 is requesting either an engine or tanker to attend the New York International Air Show at Orange County Airport in Montgomery the weekend of August 28-30. Arrival time there would be 10:00 AM on Friday 8/28 or 9:00 AM on Saturday 8/29 or Sunday 8/30. **UDPATE: They are requesting a tanker**

Motion to send one tanker to the New York International Air Show at Orange County Airport in Montgomery on August 28 and 30 as long as we have a tanker on automatic response made by Joe Mazza, second by Ray McNamara; all in favor, so carried

- Medical officer is requesting the following supplies:
 - Physio control Lifepak CR plus defib:
Medical Warehouse (MW) 1 adult pad & battery set \$ 99.75
 - FRx SmartPad 2 by Phillips - 3 adult pads @ \$51.41 each (MW) \$154.23
 - Check & Inject Epi Kit for NYS – 2 kits @ \$59.67 per (MW) \$119.34
(I Googled this item and only Medical Warehouse came up)

- Check & Inject epinephrine vials only – 2 vials @ \$23.64 per (MW) \$ 47.28
(A signed medical authorization form is needed to order this.
I got one from our medical director for this company)
- Sterile water – 250 ml Medline-10 bottles @ \$2.69 per (MW) \$ 26.90
- Transcend glucose gel-3 per pack-3 packs @ \$7.74 per \$ 23.22
Strawberry flavor
- Choice Medical pulse oximeter (one needed for a rig and one extra)
Only good one currently available 2 @ \$31.35 per \$ 62.70
***Motion to accept the above items at the listed prices made by
Ray McNamara, second by Joe Mazza; all in favor, so carried***
- Invoice #6120 from On Site Apparatus Services for repairs to Tanker 149 for a total amount of \$2,225.00
Motion at accept invoice #6120 in the amount of \$2,225.00 from On Site Apparatus Services for repairs to Tanker 149 made by Ray McNamara, second by Ken Wilson; all in favor, so carried
- Engagement letter and transition process outline from Firefly
Motion to table the Firefly items until September's meeting made by Ken Wilson, second by Ray McNamara; all in favor, so carried
- Captrust LOSAP services
- Best practice guidelines for medical calls
- Orange and Rockland MITC-FUME information
- Reliant hose test report 6/16/2020
- Certificate of insurance from Mid-City Transit for distribution of school lunches at Pocatello firehouse
- Report from Stawnychy Financial Services
- NYSIF audit **Pete Casella will reach out to them**

9. Committee reports:

Apparatus Committee – Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson

New truck is in Pennsylvania for lettering

Budget Committee – Pete Casella, Joe Mazza, Ken Wilson, Ron Broas, Ray McNamara

Buildings and Grounds Committee – Ken Wilson, Debbie Casella, Joe Mazza, Ron Broas

Working on the sign by Mt. Hope Road

Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas

Communication Committee – Joe Mazza, Ron Broas **Frontier was called; opened a line for the truck bay**

Insurance Committee – Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas

LOSAP Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas, Ray
McNamara **Penflex will have presentation at our Sept 3rd meeting**
Membership/HR Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas
Policy Committee - Ken Wilson, Joe Mazza, Ron Broas, Pete Casella, Ray McNamara
Records - Andi Broas
Website - Andi Broas
NYS Discovery Law – Ray McNamara, Ken Wilson, Joe Mazza, Ron Broas

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Looking to form a new committee – Minimum Requirements for District Officers
- Chief's computer needs to be replaced (viruses on it). We've had it since 2007.
Motion to spend no more than \$700.00 for a new computer for the Chief made by Joe Mazza, second by Ken Wilson; all in favor, so carried
- Ozone generator and meter for a maximum of \$350.00
Motion to open an account with Amazon to buy an ozone generator and meter for a maximum amount of \$350.00 made by Joe Mazza, second by Ray McNamara; all in favor, so carried
- Need to hold a separate meeting for all Commissioners to decide which vehicle to get rid of. Meeting will be 8/27/2020 at 5:00. Will meet about the vehicle and then go into the budget meeting
Motion to do maintenance on 153 and 149 made by Ray McNamara, second by Joe Mazza; all in favor, so carried

Motion to have the pump serviced made by Joe Mazza, second by Debbie Casella; all in favor, so carried
- New carbuerator is needed for Cutters Edge saw on 153
Motion to accept invoice #E102 from Bobby's Quality Power Equipment in the amount of \$240.99 for a new carbuerator for Cutters Edge saw on 153 made by Joe Mazza, second by Debbie Casella; all in favor, so carried

Motion to end the meeting at 7:35 PM made by Debbie Casella, second by Ray McNamara; all in favor