

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Proposed Executive Session
4. Old business
 1. Approval of 7/2/20 District meeting minutes
Motion made to approve the minutes of the 7/2/20 meeting by _____, second by _____; all in favor, so carried.
 2. Annexation of State Hospital property; Pete was to review to see what monies are owed to the Fire District; Andi to put invoice on letterhead. Invoice was received by the City of Middletown on 11/1/19; no response as of yet. Will need to call them.
We have received the check.
 3. Board Docs discussion - tabled
 4. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 5. Board policies
 6. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend (**Ken was to review**)
 7. LENS program
 8. Joe Mazza will work on getting the white chief's vehicle ready to sell as-is and Andi Broas will put an ad in the newspaper – **still need to get done**
 9. Code of Ethics – need two members of the public and one fire company or officer member **Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee**
 10. Fire House project closeout
 11. Email from Judith Mayle of Thomas, Drohan, Waxman, Petigrow & Mayle about Governor's Executive order. **Joe Mazza will reach out to LOSAP about what we can/can't do (regarding training and drills). Joe Mazza and John Wilson will sit and go over recent regulations from the State. There was not enough time to meet from last meeting to this meeting; will do for next month's meeting.**
 12. Ozone generator. Not a lot of time for Joe Mazza and Ray McNamara to meet and do research. They will try again before the July meeting
5. Communications - public comments on the agenda items
6. Presentations –
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP) – May & June

Medical report -
President's report -

8. New business –

Swearing in of new Line Officers:

- **Motion for Car 1, Chief as Wayne Melton made by _____, second by _____; all in favor, so carried**
- **Motion for Car 2, Assistant Chief as Stuart Carver made by _____, second by _____; all in favor, so carried**
- **Motion for Car 3, 2nd Assistant Chief as Connor Wilson made by _____, second by _____; all in favor, so carried**
- **Motion for Car 4, Captain as Eric Grunwald made by _____, second by _____; all in favor, so carried**
- **Motion for Car 5, 1st Lieutenant as Damian Santana made by _____, second by _____; all in favor, so carried**
- **Motion for Car 6, 2nd Lieutenant as Bob Hassenmeyer made by _____, second by _____; all in favor, so carried**
- **Motion for Car 7, 3rd Lieutenant as Martin Cody Sr. made by _____, second by _____; all in favor, so carried**
- Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept July's Treasurer's report. Motion made by _____, seconded by _____; all in favor, so carried
- Budget workshop. Dates need to be selected in August and September.

September 29, 2020 adopt proposed budget

File budget with fire district secretary

October 1, 2020 Post proposed budget on fire district's website

October 1, 2020 Provide copy of proposed budget to town clerk

October 10, 2020 publish notice of budget hearing in newspaper

October 20, 2020 public budget hearing must be held

October 20, 2020 adopt budget

October 21, 2020 2 certified copies of budget go to town clerk and post on fire district website

- Laundry washer/extractor bid was opened on 7/9/2020. Only one company, Statewide Machinery, submitted a bid. They submitted two bids:

- one for a 30 pound unit for \$6,875.00 with an eight-inch high compatible elevated base for \$474.00 for a total cost of \$7,349.00 for the 30 pound unit with base
- one for a 40 pound unit for \$8,350.00 with an eight-inch high compatible elevated base for \$481.00 for a total cost of \$8,831.00 for the 40 pound unit with base

Motion to accept Statewide Machinery's bid for the ___ pound unit at a total cost of _____ for the unit and compatible base made by _____, second by; all in favor, so carried

- Most current census from Marshall and Sterling effective 12/1/2019
- American Test Center prices for 2020 NFPA Safety Test/inspection of aerials and ground ladders. Aerial – at a cost of \$570.00
Ground ladders – 19 ladders X \$42.00 per ladder = \$798.00
TOTAL COST: \$1,368.00

Motion to accept American Test Center's safety test/inspection total cost of \$1,368.00 made by _____, second by _____; all in favor, so carried

- Car 2 is requesting either an engine or tanker to attend the New York International Air Show at Orange County Airport in Montgomery the weekend of August 28-30. Arrival time there would be 10:00 AM on Friday 8/28 or 9:00 AM on Saturday 8/29 or Sunday 8/30.

Motion to send one tanker or engine to the New York International Air Show at Orange County Airport in Montgomery the weekend of August 28-30 made by _____, second by _____; all in favor, so carried

- Medical officer is requesting the following supplies:
 - Physio control Lifepak CR plus defib:
Medical Warehouse (MW) 1 adult pad & battery set \$ 99.75
 - FRx SmartPad 2 by Phillips - 3 adult pads @ \$51.41 each (MW) \$154.23
 - Check & Inject Epi Kit for NYS – 2 kits @ \$59.67 per (MW) \$119.34
(I Googled this item and only Medical Warehouse came up)
 - Check & Inject epinephrine vials only – 2 vials @ \$23.64 per (MW) \$ 47.28
(A signed medical authorization form is needed to order this.
I got one from our medical director for this company)
 - Sterile water – 250 ml Medline-10 bottles @ \$2.69 per (MW) \$ 26.90
 - Transcend glucose gel-3 per pack-3 packs @ \$7.74 per \$ 23.22
Strawberry flavor
 - Choice Medical pulse oximeter (one needed for a rig and one extra)
Only good one currently available 2 @ \$31.35 per \$ 62.70

Motion to accept the above items at the listed prices made by _____, second by _____; all in favor, so carried

- Invoice #6120 from On Site Apparatus Services for repairs to Tanker 149 for a total amount of \$2,225.00

Motion at accept invoice #6120 in the amount of \$2,225.00 from On Site Apparatus Services for repairs to Tanker 149 made by _____, second by _____; all in favor, so carried

- Engagement letter and transition process outline from Firefly
- Captrust LOSAP services
- Best practice guidelines for medical calls
- Orange and Rockland MITC-FUME information
- Reliant hose test report 6/16/2020
- Certificate of insurance from Mid-City Transit for distribution of school lunches at Pocatello firehouse
- Report from Stawnychy Financial Services
- NYSIF audit

9. Committee reports:

- Apparatus Committee – Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson
- Budget Committee – Pete Casella, Joe Mazza, Ken Wilson, Ron Broas, Ray McNamara
- Buildings and Grounds Committee – Ken Wilson, Debbie Casella, Joe Mazza, Ron Broas
- Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas
- Communication Committee – Joe Mazza, Ron Broas
- Insurance Committee – Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas
- LOSAP Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas, Ray McNamara
- Membership/HR Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas
- Policy Committee - Ken Wilson, Joe Mazza, Ron Broas, Pete Casella, Ray McNamara
- Records - Andi Broas
- Website - Andi Broas
- NYS Discovery Law – Ray McNamara, Ken Wilson, Joe Mazza, Ron Broas

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Motion to end the meeting at _____ made by _____, second by _____; all in favor