

MINUTES

1. Motion was made to call the meeting to order at 6:30 PM by Debbie Casella, second by Ray McNamara. Present at the meeting was Debbie Casella, Pete Casella, Ron Broas, Joe Mazza, Ken Wilson, Ray McNamara, Andi Broas
2. Pledge of Allegiance was recited
3. Proposed Executive Session
  - Motion made to enter Executive Session at 6:31 PM by Joe Mazza, second by Ray McNamara*
  - Motion made to enter back into the regular meeting at 6:59 PM by Joe Mazza, second by Ray McNamara*
4. Old business
  1. Approval of 1/9/20 District meeting minutes
    - Motion made to approve the minutes of the 1/9/20 meeting by Joe Mazza, second by Ray McNamara; all in favor, so carried.*
  2. Annexation of State Hospital property; Pete was to review to see what monies are owed to the Fire District; Andi to put invoice on letterhead. Invoice was received by the City of Middletown on 11/1/19; no response as of yet. Will need to call them.  
**Ron Broas will call the Mayor**
  3. Board Docs discussion - tabled
  4. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  5. Board policies
  6. Mutual Aid agreement has not been received yet – **still don't have yet**
  7. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend - **Ken was to review**
  8. LENS program
  9. RFP for auditing services
5. Communications - public comments on the agenda items
6. Presentations – Ed Myslenski gave presentation on new coats and pants that are in line with the cancel bill
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - President's report
  - Medical report
  - Motion to accept the consent agenda made by Ken Wilson, second by Joe Mazza; all in favor, so carried*

8. New business –

- Oath of Office for Pocatello Fire District Treasurer and Secretary was given
- Treasurer's report  
*RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept the Treasurer's report. Motion made by Ken Wilson seconded by Ray McNamara; all in favor, so carried*
- Second reading of Investment Policy  
*RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept the Investment Policy #005 as written and approved by the NYS Comptroller's Office. Motion made by Joe Mazza second by Ray McNamara; all in favor, so carried*
- Chief is requesting to purchase AA batteries for the Scott packs at a cost not to exceed \$200.00  
*Motion to let the Chief purchase AA batteries for the Scott packs at a cost not to exceed \$200.00 made by Debbie Casella, second by Ken Wilson; all in favor, so carried*  
  
*Motion to accept Alex Bagley's resignation as of 2/6/20 made by Ken Wilson, second by Ray McNamara; all in favor, so carried*  
  
*Motion to sign contract with Mobile Life referencing the CME Program made by Ray McNamara, second by Joe Mazza; all in favor, so carried (we have 5 EMT's)*
- Signing of annual LOPSAP report
- New turnout gear demonstration  
*Motion to amend last month's motion for cost of new jacket of \$1,491.60 to the new cost of \$1,790.40 made by Ray McNamara, second by Joe Mazza; all in favor, so carried*  
  
*Motion to amend last month's motion for cost of new bunker pants of \$933.00 to the new cost of \$1,137.00 made by Ray McNamara, second by Ken Wilson; Joe Mazza abstained; Ron Broas and Debbie Casella were in favor; so carried*
- Filling out of 900 PESH form
- Opening for RFP's for auditing services  
Received two RFP's – one from KKB&N and Waschitz Pavloff CPA's. Will have a meeting on 2/11/20 at 8:30 PM to go over the RFP's for auditing services. No motion to accept a bid at this time
- Opening for RFP's for 2019-2020 Chevy Silverado 2500  
*Motion to accept Hoselton's bid of \$58,260.00 for 2020 Chevy Silverado 2500 made by Ray McNamara, second by Ken Wilson; all in favor, so carried*

9. Committee reports:

Apparatus Committee – Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson

**Monthly truck checks are being done; Bobby's is done, just needs to be turned in**

Budget Committee – Pete Casella, Joe Mazza, Ken Wilson, Ron Broas, Ray McNamara

Buildings and Grounds Committee – Ken Wilson, Debbie Casella, Joe Mazza, Ron Broas

**Culvert pipe is being replaced; stone is in place and there should be no more erosion**

Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas

Communication Committee – Joe Mazza, Ron Broas

Insurance Committee – Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas

**Ken said he will put together a packet of what needs to be filled out regarding any workers comp cases**

LOSAP Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas, Ray McNamara

Membership/HR Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas

Policy Committee - Ken Wilson, Joe Mazza, Ron Broas, Pete Casella, Ray McNamara

Records - Andi Broas

Website – Andi Broas

NYS Discovery Law – Ray McNamara, Ken Wilson, Joe Mazza, Ron Broas

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

***Motion to additional items to the agenda made by Debbie Casella, second by Joe Mazza; all in favor, so carried***

List was handed out of those firefighters who received physicals on 2/5/20 and those that still need physicals.

Ladies auxiliary would like to purchase a bulletin board for the front foyer

***Motion for ladies auxiliary to purchase a bulletin board and have it in the foyer made by Joe Mazza, second by Ray McNamara; all in favor, so carried***

Someone mentioned using the firehouse for a “sip and paint”. Insurance company does not like these to be held. Attorney needs to be asked if this is allowable. Debbie Casella will ask the insurance company about this.

Ray McNamara thanked the Commissioners for taking a second trip to Long Island so that he could get a chance to see the 1997 Sutphen aerial platform truck that they are interested in purchasing. He stated that it is a great truck at a good price.

***Motion to move forward with purchasing this 1997 Sutphen aerial platform truck made by Ray McNamara, second by Joe Mazza; all in favor, so carried***

11. Comments from public for non-agenda items

- Someone asked if the annual report and treasurer's reports are on our website
- Someone asked how many taxpayers are in the District

***Motion to end the meeting at 7:51 PM made by Joe Mazza, second by Ray McNamara; all in favor***