

MINUTES

1. Motion was made to call the meeting to order at 6:30 PM. Present at the meeting were Debbie Casella, Pete Casella, Ron Broas, Joe Mazza, Ken Wilson, John Wilson and Andi Broas. Ray McNamara arrived at 6:44 PM.
2. Pledge of Allegiance was recited
3. Proposed Executive Session
Motion made to move the Executive Session to the end of the meeting made by Ron Broas, second by Joe Mazza; all in favor, so carried
4. Old business
 1. Approval of 3/5/20 District meeting minutes
Motion made to approve the minutes of the 3/5/20 meeting by Joe Mazza, second by Ken Wilson; all in favor, so carried.
 2. Annexation of State Hospital property; Pete was to review to see what monies are owed to the Fire District; Andi to put invoice on letterhead. Invoice was received by the City of Middletown on 11/1/19; no response as of yet. Will need to call them. Ron Broas will call the Mayor. **Ron will contact the Mayor's office again.**
 3. Board Docs discussion - tabled
 4. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 5. Board policies
 6. Mutual Aid agreement has not been received yet – **still don't have yet**
 7. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend. **Ken will review next month.**
 8. LENS program **Ken mentioned all licenses are in, with the exception of one or two**
 9. Joe Mazza will work on getting the white chief's vehicle ready to sell as-is and Andi Broas will put an ad in the newspaper. **Joe has the registration; need to find the title in the office**
 10. Code of Ethics – need two members of the public and one fire company or officer member.
 11. Fire House project closeout **Ron mentioned the HVAC contractor contract should be closed out shortly**
5. Communications - public comments on the agenda items - **none**
6. Presentations - **none**
7. Consent agenda -
Chief's report
Car #2 report
Car #3 report (LOSAP)
Medical report
President's report
Motion to accept the consent agenda made by Joe Mazza, second by Debbie Casella; all in favor, so carried

8. New business –

- Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept the March Treasurer's report, with the exception that the check to Witmer Public Safety Group be held. Motion made by Ken Wilson, seconded by Debbie Casella; all in favor, so carried. John Wilson and Pete Casella will follow up with company about the items ordered but never received.

RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept the April Treasurer's report. Motion made by Joe Mazza, second by Ken Wilson; all in favor, so carried
- Email from Stawnychy Financial about crisis preparations during COVID-19.
- Email from Judith Mayle of Thomas, Drohan, Waxman, Petigrow & Mayle about Governor's Executive Order. **Joe Mazza will reach out to LOSAP about what we can/can't do (regarding training and drills). Joe Mazza and John Wilson will sit and go over recent regulations from the State.**
- Email from Stawnychy Financial with updated mailing address.
- Email from Judith Mayle of Thomas, Drohan, Waxman, Petigrow & Mayle regarding LOSAP during COVID-19.
- Overview, Performance and Holdings reports from Stawnychy Financial
- Firefly Admin, Inc. for possible service award program specialist. **Debbie Casella will contact Penflex to come to June's meeting for presentation. Andi Broas will contact Firefly to do presentation for July's meeting.**
- Discussion of gear washer (in Chief's report)
- The Chief would like to purchase new gear for Connor Wilson. He has submitted a quote from Fire-End & Croker Corp. This is under NYS contract.
Motion to accept quote #013120PS01 from Fire-End & Croker Corp. in the amount of \$2,927.40 for new fire gear for Connor Wilson made by Ray McNamara, second by Joe Mazza; all in favor, so carried
- The Chief has submitted a quote for hose testing from Reliant Fire Hose Testing.
Motion to accept proposal #2020-14 from Reliant Fire Hose Testing in the amount of \$2,773.20 made by Joe Mazza, second by Debbie Casella; all in favor, so carried
- The Chief has submitted an estimate from Haight Fire Equipment Supply for fire extinguishers inspections.

Motion to accept quote #5215 from Haight Fire Equipment Supply for in the amount of \$467.50 made by Debbie Casella, second by Ray McNamara; all in favor, so carried

- The Chief would like to purchase two aluminum encased 2.5 inch NH line gauges at a cost of \$136.77 each, totaling \$273.54. John Wilson said these are for carry packs that go into commercial buildings.

Motion to allow the Chief to purchase two aluminum encased 2.5 inch NH line gauges at a cost of \$136.77 each, totaling \$273.54 made by Joe Mazza, second by Ken Wilson; all in favor, so carried

- Code of Ethics ... need two members of the public and one fire company or officer member. **Ray McNamara suggested Thomas Sheridan as being the member of the public. There is another person named Roy who was attending a few Commissioners' meetings. John Wilson will contact this gentleman to see if he would be interested in being on this committee.**

- Estimate for repair for Tanker 149

Motion to accept estimate #P220 for repair to Tanker 149 from On Site Apparatus Services for removing seized drain plug and rebuilding the auto lube assembly in the amount of \$1,250.00 made by Ken Wilson, second by Joe Mazza; all in favor, so carried

- Estimate for repair for Tanker 149

Motion to accept estimate #P120 for repair to Tanker 149 from On Site Apparatus Services for tanker constantly jumping to high idle in the amount of \$525.00 made by Joe Mazza, second by Ken Wilson; all in favor, so carried

- Ozone generator – **Ray McNamara stated that trucks would be out of service for 20 minutes while it is being sanitized. People cannot be in the truck while being sanitized because it is poisonous. Would only need to run it after calls with possible contamination. Units could run maybe \$100.00 per unit.**

Motion for Joe Mazza to research the ozone generator, with the help of Ray McNamara, for June's meeting made by Debbie Casella, second by Ray McNamara; all in favor, so carried

- See attached information from Penflex
- Legal ad was in Times Herald Record on 5/16/2020 for change in May's meeting date. Meeting will now be Friday, 5/22/2020 at 6:30 PM

- Fire District Affairs newsletter

9. Committee reports:

Apparatus Committee – Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson

Budget Committee – Pete Casella, Joe Mazza, Ken Wilson, Ron Broas, Ray McNamara
Buildings and Grounds Committee – Ken Wilson, Debbie Casella, Joe Mazza, Ron Broas
Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas
Communication Committee – Joe Mazza, Ron Broas
Insurance Committee – Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas
LOSAP Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas, Ray
McNamara
Membership/HR Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas
Policy Committee - Ken Wilson, Joe Mazza, Ron Broas, Pete Casella, Ray McNamara
Records - Andi Broas
Website – Andi Broas
NYS Discovery Law – Ray McNamara, Ken Wilson, Joe Mazza, Ron Broas

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Ron Broas mentioned that the World Buddhism Village is proposing to build on Mount Hope Road. The owner will be willing to pay the fire tax and asked for the District to compose a letter he could sign; this information was sent to our attorney.

Motion for Ron Broas to write a letter to the Town of Wallkill Supervisor and the Town of Wallkill Board made by Ray McNamara, second by Joe Mazza; all in favor, so carried.

Debbie Casella asked about the status of the fire truck from Long Island we are purchasing. Ron mentioned it should be going to Sutphen some time in July for lettering. We will be getting a price from Sutphen for the lettering.

Motion to enter into Executive Session at 7:24 PM made by Joe Mazza, second by Ray McNamara; all in favor, so carried

Motion to enter back into Regular Session at 7:53 PM made by Joe Mazza, second by Debbie Casella; all in favor, so carried

Motion to end the meeting at 7:53 PM made by Joe Mazza, second by Ken Wilson; all in favor, so carried