

## MINUTES

1. Motion was made at 6:30 PM by Debbie Casella to call the meeting to order, seconded by Ken Wilson; all in favor, so carried. Present at the meeting were Debbie Casella, Ray McNamara, Ron Broas, Ken Wilson, Pete Casella, Andi Broas. Joe Mazza was not present for the meeting.
2. Pledge of Allegiance was recited.
3. Moment of silence for the passing of Chaplain Reverend Dominick Reyes.
4. Proposed Executive Session
  - Motion was made to enter into Executive session at 6:31 PM by Debbie Casella, seconded by Ken Wilson; all in favor, so carried*
  
  - Motion made to enter back into Regular session at 6:42 PM by Debbie Casella, second by Ray McNamara*
5. Old business
  1. Approval of 6/4/20 District meeting minutes
    - Motion made to approve the minutes of the 6/4/20 meeting by Debbie Casella, second by Ken Wilson; all in favor, so carried.*
  2. Annexation of State Hospital property; Pete was to review to see what monies are owed to the Fire District; Andi to put invoice on letterhead. Invoice was received by the City of Middletown on 11/1/19; no response as of yet. Will need to call them. Second request with the invoice has been sent (see letter in New Business)  
**Ron received a phone call from the City. They said there are two sections listed that are in the Howells Fire District. Ron explained to them that what they owe Pocatello is what they owed on the bonds on radios and truck 153. He suggested they see the Mayor for the contract/documentation. If Ron doesn't hear back from the person from the City, he will call them.**
  3. Board Docs discussion - tabled
  4. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  5. Board policies - none
  6. Mutual Aid agreement – **signed; Wayne Melton to take to OC Fire Coordinator**
  7. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend – **Ken will contact Greg Townsend**
  8. LENS program
  9. Joe Mazza will work on getting the white chief's vehicle ready to sell as-is and Andi Broas will put an ad in the newspaper – **still need to get done; need title**
  10. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. **Ray McNamara suggested Greg Yahm as possibly being on the Ethics Committee.**
  11. Fire House project closeout – **meeting with HVAC and architect the end of July to go over the punch list**

12. Firefly Admin, Inc. for possible service award program specialist. **They will hold a presentation at July's meeting**
13. Email from Judith Mayle of Thomas, Drohan, Waxman, Petigrow & Mayle about Governor's Executive order. **Joe Mazza will reach out to LOSAP about what we can/can't do (regarding training and drills). Joe Mazza and John Wilson will sit and go over recent regulations from the State. There was not enough time to meet from last meeting to this meeting; will do for next month's meeting.**
14. Ozone generator. Not a lot of time for Joe Mazza and Ray McNamara to meet and do research. They will try again before the July meeting. Ray

6. Communications - public comments on the agenda items - **none**

7. Presentations – Firefly

8. Consent agenda -
- Chief's report
  - Car #2 report
  - Car #3 report (LOSAP) – May & June
  - Medical report -
  - President's report –

***Motion to accept the consent agenda made by Ray McNamara, second by Ken Wilson; all in favor, so carried***

9. New business –

- Treasurer's report  
***RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept June's Treasurer's report with the check for Penflex for \$863.00 pulled and the check for Federal Licensing Inc. for \$124.00 pulled. Motion made by Ray McNamara, seconded by Ken Wilson; all in favor, so carried***
- Budget workshop. Dates need to be selected in August and September.

**September 29, 2020** adopt proposed budget

File budget with fire district secretary

**October 1, 2020** Post proposed budget on fire district's website

**October 1, 2020** Provide copy of proposed budget to town clerk

**October 10, 2020** publish notice of budget hearing in newspaper

**October 20, 2020** public budget hearing must be held

**October 20, 2020** adopt budget

**October 21, 2020** 2 certified copies of budget go to town clerk and post on fire district website

**Budget workshop dates are August 13<sup>th</sup> at 5:00 PM and August 27<sup>th</sup> at 5:00 PM**

- Estimate (#P320) for repair dated 6/25/2020 from On-Site Apparatus Services for Tanker 156 for an estimated cost of \$2,100 - \$2,600  
***Motion to accept estimate P320 from On-Site Apparatus Services for Tanker 156 for an estimated cost of \$2,100 - \$2,600.***

**Roll call:**       **Ken Wilson – yes**  
                      **Debbie Casella – yes**  
                      **Ron Broas – yes**  
                      **Ray McNamara - abstain**

- Invoice #5020 from On-Site Apparatus Services for repair to Tanker 149 in the amount of \$756.00

*This was authorized at last month's meeting*

- Washer bid that was mailed out to four companies on 6/24/2020. Companies are Statewide Machinery, AAA Emergency Supply Co., Haight Fire Equipment Supply, and Fire End & Croker Corp. Bid opening is July 9<sup>th</sup> at 6:00 PM.

**Ray McNamara questioned is his spec was used. Ron explained the spec was for only a 40 pound capacity washer. Ron said that he could only find one company with a 40 pound washer.**

- Resignation of member Jeffrey Baudendistal

*Motion to accept the resignation of Jeffrey Baudendistal effective 6/13/2020 made by Ray McNamara, second by Ken Wilson; all in favor, so carried*

- AED on Engine 151 needs a new battery. Cost from Medical Warehouse for Cardiac Science G3 AED is \$403.00

*Motion to purchase a new AED for Engine 151 from Medical Warehouse at a cost of \$403.00.*

**Roll call:**       **Debbie Casella – yes**  
                      **Ken Wilson – yes**  
                      **Ray McNamara – yes**  
                      **Ron Broas - yes**

- Junior member Joe Mazza Jr. would like to take the EMT Fall 2020 course beginning 8/24/2020. Cost is \$700 which is reimbursable. Current edition of the textbook is in the training room. Only additional cost would be a workbook if needed.

*Motion for Junior member Joe Mazza Jr. to take the EMT Fall 2020 course beginning 8/24/20 at a cost of \$700 made by Ray McNamara, second by Ken Wilson; all in favor, so carried*

- Upgrades to Orange & Rockland's outage map

- COVID-19 LOSAP Amendment now Law

- Penflex January 1, 2020 Annual Report Commentary

- Invoice #149341 from Fire Protection Publications for Essentials of Fire Fighting, 6<sup>th</sup> edition for Martin Cody Jr. There is a credit on the account.

*Motion to accept invoice #149341 from Fire Protection Publications for Essentials of Fire Fighting, 6<sup>th</sup> edition for Martin Cody Jr. made by Ken Wilson, second by Ray McNamara; all in favor, so carried*

- Quote #Q10519 from Advanced Paging Solutions for six pagers at cost of \$4,023.00 for six and six desktop chargers at a cost of \$479.70 for six for a total cost of \$4,502.70  
*Motion to accept quote #10519 from Advanced Paging Solutions for six pages and six desktop chargers at a total cost of \$4,502.70 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried*

- Quote #000800 from Goosetown Communications for six voice pagers and three year extended warranty for a total cost of \$4,938.00 (includes fee of \$135.00 for installation)  
*Motion to accept quote #000800 from Goosetown Communications for six voice pagers and three-year extended warranty for a total cost of \$4,938.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried*

*Motion to table the quote from Advanced Paging Solutions and the quote from Goosetown Communications made by Ray McNamara, second by Debbie Casella; all in favor, so carried*

**Ron Broas said he would like a list of the current pagers – who has them and their locations.**

- Town of Wallkill blood drive 7/23/2020 10:00 AM – 4:00 PM
- Fire District Affairs newsletter

10. Committee reports:

Apparatus Committee – Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson  
Budget Committee – Pete Casella, Joe Mazza, Ken Wilson, Ron Broas, Ray McNamara  
Buildings and Grounds Committee – Ken Wilson, Debbie Casella, Joe Mazza, Ron Broas  
Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas  
Communication Committee – Joe Mazza, Ron Broas  
Insurance Committee – Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas

LOSAP Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas, Ray McNamara  
**Penflex will have presentation for the August meeting**

Membership/HR Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas  
Policy Committee - Ken Wilson, Joe Mazza, Ron Broas, Pete Casella, Ray McNamara  
Records - Andi Broas  
Website - Andi Broas  
NYS Discovery Law – Ray McNamara, Ken Wilson, Joe Mazza, Ron Broas

11. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

**Ron Broas mentioned that the member who was out on workers comp is cleared and can come back to work**

**John Wilson's resignation as Chief will be effective 7/6/2020**

*Motion to have John Wilson's resignation as Chief be effective 7/6/2020 made by Debbie Casella, second by Ray McNamara; all in favor, so carried*

**Ron Broas mentioned that the new chief's vehicle is scheduled to be on the line for August 7<sup>th</sup>.**

**New truck should be here the end of July. We will do a little training on it and then it goes for lettering.**

**Board of Ethics Committee – will vote on in August meeting. Ron Broas asked Ray McNamara to have Roy Sheridan come to our meeting in August.**

**Ray McNamara said he needs a new key to the firehouse – his doesn't work**

*Motion to end the meeting at 8:13 PM made by Ray McNamara, second by Debbie Casella; all in favor*