

## MINUTES

1. Motion was made at 6:36 PM to call the meeting to order. Present at the meeting were Ray McNamara, Ken Wilson, Ron Broas, Joe Mazza, Debbie Casella, Pete Casella, Wayne Melton, and Andi Broas
2. Pledge of Allegiance was recited
3. Proposed Executive Session - none
4. Old business
  1. Approval of 8/13/20 District meeting minutes  
*Motion made to approve the minutes of the 8/13/20 meeting by Joe Mazza, second by Ray McNamara; all in favor, so carried.*
  2. Board Docs discussion - tabled
  3. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  4. Board policies
  5. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend . Ken talked to Greg Townsend. New census will come out in October/November
  6. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to
  7. Joe Mazza will work on getting the white chief's vehicle ready to sell as-is and Andi Broas will put an ad in the newspaper – **will be listing vehicle on Auctions International**
  8. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman.
  9. Fire House project closeout – should be closed out some time in September
  10. Need to open account with Amazon to purchase ozone generator and meter; approved at August meeting for maximum price of \$350.00 for both
5. Communications - public comments on the agenda items - none
6. Presentations – Penflex
  - District would need to adopt a resolution between 3/7/20 and 9/7/20 on whether 5, 4, 3, 2, or 1 point would be given to all active members. Members would need to be given notice that they would be receiving extra points. These extra points are in addition to other points they could get.
  - We have until 4/30/2021 to adopt this resolution
7. Consent agenda -
  - Chief's report
  - Car #2 report

Car #3 report (LOSAP)  
Medical report  
President's report

***Motion to accept the Consent agenda made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried***

8. New business –

- Treasurer's report  
***RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept August's Treasurer's report. Motion made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried***
- Budget workshop. Dates need to be selected in August and September.
  - September 29, 2020** adopt proposed budget  
file budget with fire district secretary
  - October 1, 2020** Post proposed budget on fire district's website
  - October 1, 2020** Provide copy of proposed budget to town clerk
  - October 10, 2020** publish notice of budget hearing in newspaper
  - October 20, 2020** public budget hearing must be held
  - October 20, 2020** adopt budget
  - October 21, 2020** 2 certified copies of budget go to town clerk and post on fire district website
- Auctions International  
***Motion to use Auctions International to sell District surplus equipment made by Ken Wilson , seconded by Joe Mazza; Debbie Casella and Ron Broas voted yes; Ray McNamara abstained; motion carried***
- Estimate from Sutphen East to replace the holding valve for the rear cylinders and drift test for the aerial at a cost of \$507.96  
***Motion to accept the estimate from Sutphen East to replace the holding valve for the rear cylinders and drift test for the aerial at a cost of \$507.96 made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried***
- Estimate from Sutphen East to rebuild the waterway on the aerial at a cost of \$9,383.21  
***Motion to accept the estimate from Sutphen East to rebuild the waterway on the aerial at a cost of \$9,383.21 made by Ray McNamara, seconded by Ken Wilson; all in favor, so carried***
- President would like to have a company picnic at the firehouse on Sunday, September 13<sup>th</sup> (part of Consent Agenda)  
***Motion to have a company picnic at the firehouse on Sunday, September 13<sup>th</sup> made by Joe Mazza, seconded by Ken Wilson; Debbie Casella and Ron Broas voted yes; Ray McNamara abstained; motion carried***  
***Ron Broas amended the motion to add that COVID guidelines need to be followed – no more than 50 people in a gathering***

- The Company would like to an EMR class on Monday evenings at 1800 hours beginning 9/14/2020. Occasional Saturdays will begin on 10/17/20 at 8:00 am. Schedule is attached (part of Consent Agenda)  
*Motion to allow the Company to hold EMR classes on Monday evenings beginning 9/14 and occasional Saturdays beginning 10/17 made by Joe Mazza, seconded by Ken Wilson; all in favor, so carried*
- Jennifer Cody would like to student teach along side Wayne and Helena in order to become an ASHI certified instructor (part of Consent Agenda)  
*Motion to allow Jennifer Cody to student teach along side Wayne Melton and Helena Grunwald in order to become an ASHI certified instructor made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried*
- The Chief is requesting \$1,000.00 for tools and mounting equipment for the new truck (part of Consent Agenda)  
*Motion to allow the Chief to use up to \$1,000.00 for tools and mounting equipment for the new truck made by Joe Mazza, seconded by Ray McNamara; all in favor, so carried*  
*Ron Broas amended the motion to add that Chief is to work with Joe Mazza on this (Joe is on the Equipment Committee)*
- Quote from AAA for the helmet fronts. Cost is \$200.00 per Chief helmet and \$54.00 per regular helmet. We will need 3 Chief (3 X \$200.00 = \$600.00) and 7 regular (7 X \$54.00 = \$378.00). Total would be \$978.00  
*Motion to accept the quote from AAA for the helmet fronts for 3 Chief @ \$200.00 each and 7 regular @ \$54.00 each for a total of \$978.00 made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried*
- Work order #1500 from Sutphen East for work on the aerial
- Engagement letter and transition process outline from Firefly (was tabled from August meeting)  
*Motion to table the Firefly items until the October meeting made by Ray McNamara, seconded by Ken Wilson; all in favor, so carried*
- There will be a tour of the Sutphen plant on 9/25/2020. We would leave the firehouse at 5:00 PM
- World Buddhism Village is looking into doing a PILOT (payment in lieu of taxes)
- Joe Mazza said that St. John Lutheran Church was upset that their steeple height was denied and now it's okay for World Buddhism Village.
- A Town member told Joe Mazza that on Sunset Avenue, massive amounts of cars are parking in the area; would be hard for a fire truck to get through in an emergency.
- Fire District Affairs newsletter

9. Committee reports:

Apparatus Committee – Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson  
Budget Committee – Pete Casella, Joe Mazza, Ken Wilson, Ron Broas, Ray McNamara  
Buildings and Grounds Committee – Ken Wilson, Debbie Casella, Joe Mazza, Ron Broas  
Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas  
Communication Committee – Joe Mazza, Ron Broas  
Insurance Committee – Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas  
LOSAP Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas, Ray  
McNamara  
Membership/HR Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas  
Policy Committee - Ken Wilson, Joe Mazza, Ron Broas, Pete Casella, Ray McNamara  
Records - Andi Broas  
Website - Andi Broas  
NYS Discovery Law – Ray McNamara, Ken Wilson, Joe Mazza, Ron Broas

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Ron Broas said he would like to put the ladder truck on Auctions International
- Ray McNamara had concerns with the tire rods on the aerial. Ron Broas spoke with Sutphen East; was told that they don't need to be done right away but still needs to be done.
- Ray McNamara stated that he wanted Andi Broas' (Secretary) pay increased from \$250.00 per month to \$500.00  
*Motion to increase Andi Broas' pay from \$250.00 monthly to \$500.00 made by Ray McNamara, seconded by Debbie Casella;  
In favor: Joe Mazza, Ken Wilson  
Abstained: Ron Broas*
- The washer is here. They will be back next week to set it up
- Ron Broas asked the Chief to talk to everyone ... the social hall door was left unlocked today
- There will be a pump operator class on September 19<sup>th</sup>  
*Motion to have a pump operator class on September 19<sup>th</sup> made by Joe Mazza, seconded by Ken Wilson; all in favor, so carried*
- AC Communications, proposal #440, moving radios from old truck to new truck. Remove the items headset and headset station from the proposal  
*Motion to accept AC Communications proposal #440 with the removal of the items headset and headset station for a total cost not to exceed \$1,800.00 made by Debbie Casella, seconded by Joe Mazza; all in favor, so carried*

- Training for new Commissioners will be 9/23/20 and 9/24/20. It is on-line. Cost is \$125.00.
- Copies of the proposed budget for 2021 were handed out.  
***RESOLUTION: To adopt a proposed budget; motion made by Ray McNamara, seconded by Ken Wilson; all in favor, so carried***
- Debbie Casella will have Firefly come to our October meeting

***Motion to end the meeting at 8:32 PM made by Ray McNamara, second by Joe Mazza; all in favor***