

MINUTES

1. Motion made at 6:30 PM by Joe Mazza, seconded by Ray McNamara to call the meeting to order. Present were Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson, Pete Casella, Debbie Casella, Andi Broas, Helena Grunwald and Wayne Melton

2. Pledge of Allegiance was recited

3. Proposed Executive Session – Chief is requesting to enter in to Executive Session for a member issue

Motion to enter into Executive Session at 6:31 PM made by Debbie Casella, seconded by Joe Mazza; all in favor, so carried

Motion to enter back into Regular Session at 6:47 PM made by Joe Mazza, seconded by Ray McNamara; all in favor, so carried

4. Old business

1. Approval of 9/3/20 District meeting minutes. Minutes need to be corrected to show that Ray McNamara abstained from the motion to use Auctions International and abstained from the motion for the family picnic.

Motion made to approve the minutes of the 9/3/20 meeting as amended by Ray McNamara, seconded by Joe Mazza; all in favor, so carried.

2. Board Docs discussion - tabled
3. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
4. Board policies - none
5. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend . Ken talked to Greg Townsend. New census will come out in October/November. **Ken will check to see when it comes out again.**
6. LENS program – Everyone is up to date. Ken Wilson will see if he can print out the report.
7. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. **Still cannot hold public meetings. Joe Mazza will try to contact this gentleman.**
8. Fire House project closeout – should be closed out some time in September
9. Need to open account with Amazon to purchase ozone generator and meter; approved at August meeting for maximum price of \$350.00 for both. Ray McNamara will send the information to Ron Broas

5. Communications - public comments on the agenda items

6. Presentations

7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical report
 - President's report

Motion to accept the Consent agenda made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried

8. New business –

- Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept September's Treasurer's report. Motion made by Ken Wilson, seconded by Ray McNamara; all in favor, so carried

- Budget workshop. Dates need to be selected in August and September.

September 29, 2020 adopt proposed budget

File budget with fire district secretary

October 1, 2020 Post proposed budget on fire district's website

October 1, 2020 Provide copy of proposed budget to town clerk

October 10, 2020 publish notice of budget hearing in newspaper

October 20, 2020 public budget hearing must be held

October 20, 2020 adopt budget

October 21, 2020 2 certified copies of budget go to town clerk and post on fire district website

- The Chief would like to move forward with the computer software for extrication. Cost is approximately \$300.00 per year (part of Consent Agenda). This covers just one vehicle.

Motion to move forward with the computer software for extrication for an approximate cost of \$300.00 per year made by Joe Mazza, seconded by Ken Wilson; all in favor, so carried

- The Chief is requesting to two (2) Fol-Da-Tank repair patch kit 30 oz and 22 oz red patch kit – one to use now and a spare to have on hand (part of Consent Agenda)

Motion to purchase two (2) Fol-Da-Tank repair patch kit 30 oz and 22 oz red patch kit at a cost of \$42.59 each (total cost of \$85.18) made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried

- The Chief has submitted a quote from Diamonds Auto Interiors for Truck 37 in a total amount of \$8,450.00 (part of Consent Agenda)

- The Chief has submitted a quote from Mike's Auto Sales & Interiors for Truck 37 in the total amount of \$9,075.00 (part of Consent Agenda)

Motion to table the quotes from Diamonds Auto Interiors and Mike's Auto Sales & Interiors and bring back at November's meeting made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried

- The President has submitted a flyer for a fire prevention open house at the firehouse on Sunday, October 17th, 2020 from 10:00 am – 2:00 pm. (part of Consent Agenda)
Motion to have a fire prevention open house at the firehouse on Sunday, October 17th, 2020 from 10:00 am – 2:00 pm upon the attorney to review the name on the certificate of insurance and the community to get flyers made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried
- Resolution is needed to declare the 1986 Mack 75' ladder truck as surplus equipment
RESOLUTION: *Be it resolved that the Pocatello Board of Fire Commissioners declares the 1986 Mack 75' ladder truck as surplus equipment. Motion made by Ray McNamara, seconded by Ken Wilson; all in favor, so carried*
- Resolution is needed to accept the highest bid on Auctions International for the sale of the 1986 Mack 75' ladder truck
RESOLUTION: *Be it resolved that the Pocatello Board of Fire Commissioners accepts the highest bid on Auctions International in the amount of \$4,450.00 for the sale of the 1986 Mack 75' ladder truck. Motion made by Joe Mazza, seconded by Debbie Casella; all in favor, so carried*
- Resolution is needed to declare the 2004 Chevy Tahoe SUV as surplus equipment
RESOLUTION: *Be it resolved that the Pocatello Board of Fire Commissioners declares the 2004 Chevy Tahoe SUV as surplus equipment. Motion made by Ray McNamara, seconded by Debbie Casella; all in favor, so carried*
- Resolution is needed to accept the highest bid on Auctions International for the sale of the 2004 Chevy Tahoe SUV
RESOLUTION: *Be it resolved that the Pocatello Board of Fire Commissioners accepts the highest bid on Auctions International in the amount of \$2,2250.00 for the sale of the 2004 Chevy Tahoe SUV. Motion made by Ray McNamara, seconded by Ken Wilson; all in favor, so carried*
- Letter from Attorney Judith Mayle referencing placing fire apparatus/vehicles out for bid.
- Firefly information (information on their services and employees, engagement letter, and transition documents and information needed). This had been tabled from our August meeting. Zorianna from Stanwychy Financial would need to be notified when the switch occurs.
RESOLUTION: *To proceed to move from Penflex to Firefly to monitor and administer our LOSAP program. Motion made by Ken Wilson, seconded by Debbie Casella; all in favor, so carried*

9. Committee reports:

Apparatus Committee – Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson

Budget Committee – Pete Casella, Joe Mazza, Ken Wilson, Ron Broas, Ray McNamara

Buildings and Grounds Committee – Ken Wilson, Debbie Casella, Joe Mazza, Ron Broas

Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas

Communication Committee – Joe Mazza, Ron Broas

Insurance Committee – Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas

Ron said he would like Greg Townsend to come to our next meeting to review our insurance policy; email will be sent to Greg for invitation

LOSAP Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas, Ray McNamara. **Debbie will contact Firefly**

Membership/HR Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas

Policy Committee - Ken Wilson, Joe Mazza, Ron Broas, Pete Casella, Ray McNamara

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara, Ken Wilson, Joe Mazza, Ron Broas.

Ray McNamara said he has been doing a lot of research; seems to be more for police departments

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Ron Broas went on the Town's virtual meeting in September concerning Buddhism Village. The Chief and Ron would like to meet with them. Ron spoke with the architect and they said they would meet with the Planning Board and then meet with us.

Ron Broas reminded everyone of the budget hearing on 10/20/2020 with the budget adoption on the same date immediately following the hearing.

Debbie Casella said she will not be running for another term as Commissioner and will give something in writing.

Snow plowing. Only once quote, from Connor Wilson, was received

Motion to accept the quote from Connor Wilson for snow plowing for the 2020-21 season for a total cost of \$3,500.00 (if payment is made in full by 1/1/21; otherwise, cost is \$5,000.00) made by Ray McNamara, seconded by Ken Wilson; Joe Mazza and Ron Broas voted yes, Debbie Casella abstained; so carried

Association of Fire Districts of the State of New York 2020/2021 virtual fall and winter educational series. Sessions start 10/3 through the end of March. Workshop is online. Cost is \$500.00 for 5 Commissioners, Secretary and Treasurer.

Motion made to attend the 2020/2021 virtual fall and winter educational series from the Associate of Fire Districts by Ray McNamara; there was no second; motion does not carry

Ray McNamara mentioned that the girl scouts would like to meet on Thursdays. There would be a total of 22. Time would be approximately 4:30 PM – 7:00 PM. Must follow all COVID guidelines and provide a certificate of insurance.

Motion made to allow the girl scouts to meet on Thursdays by Debbie Casella, seconded by Joe Mazza; Ken Wilson and Ron Broas voted yes, Ray McNamara abstained; so carried

Battalion 1 meeting is 10/26/2020 and they would like to use the hall

*Motion made to allow Battalion 1 to use the hall for their 10/26/2020 meeting
by*

Ray McNamara, seconded by Joe Mazza; all in favor, so carried

*Motion to end the meeting at 8:17 PM made by Ray McNamara, second by Ken
Wilson; all in favor*