

MINUTES

1. Meeting was called to order at 6:32. Present at the meeting were Ron Broas, Ken Wilson, Joe Mazza, Pete Casella, Wayne Melton, and Ray McNamara. Debbie Casella was absent.
2. Pledge of Allegiance was recited
3. Proposed Executive Session - none
4. Old business
 1. Approval of 11/5/20 District meeting minutes
Motion made to approve the minutes of the 11/5/20 meeting by Joe Mazza, seconded by Ken Wilson; all in favor, so carried.
 2. Board Docs discussion - tabled
 3. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 4. Board policies
 5. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend . Ken talked to Greg Townsend. New census will come out in October/November
 6. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Joe Mazza will be a part of it as well. **Ken showed Joe Mazza how to get on the web site.**
 7. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. **No public meetings until January for now.**
Motion to table the Board of Ethics Committee made by Joe Mazza, seconded by Debbie Casella; all in favor, so carried (motion made at November meeting)
 8. Fire House project closeout – should be closed out some time in September. Ron Broas called the architect; they are reaching out to the HVAC people. **Engineer is sending a letter to the contractor that there are three things that still need to be done.**
 9. Need to open account with Amazon to purchase ozone generator and meter; approved at August meeting for maximum price of \$350.00 for both. Ozone generator should arrive around 11/5/20 and the meter around 11/12/20. **Both items came in.**
5. Communications - public comments on the agenda items - none
6. Presentations – Greg Townsend of Marshall and Sterling
 - Are NYC FF on cancer bill? Greg said no direct answer on that yet
 - Retired ones should be covered (probably not the active one)
 - New members can be covered if:
They are interior fire fighter

They have 1 year physical
They have 1 year fit test

7. Consent agenda -
- Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report

Motion to accept the Consent agenda made by Joe Mazza, seconded by Ken Wilson; all in favor, so carried

8. New business –

- Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept November's Treasurer's report. Motion made by Joe Mazza, seconded by Ray McNamara; all in favor, so carried

Important dates for annual election:

- 10/29/20 Request County Board of Elections to provide a list of registered voters as of Nov. 16th and to provide the list to the District by Nov. 17th (***called on 10/29/2020***)
- 10/29/20 Last day to adopt resolutions designating Fire District Board of Elections, including Chairman and Election Inspectors and/or Ballot Clerks (***done on 10/20/2020***)
- 11/4/20 – 11/7/20 Publish Notice of Election in newspaper (***ad sent in to be in paper on 11/4/2020***)
- 11/16/20 Last day to register at County Board of Elections to be eligible to vote on Dec. 8th, 2020
- 11/17/20 County Board of Elections to mail list of registered voters to Fire District Secretary
- 11/18/20 Last day to file petition for candidates for office
- 11/18/20-11/23/20 Post Notice of Election on district website; remains on until 12/8/20
- 11/18/20 -11/23/20 Copy of Notice of Election to town clerk
- 12/8/20 Election day 6:00 PM – 9:00 PM
- 12/11/20 File results (Canvass of Election) with Town Clerk
- Chief is requesting to purchase batteries on the air packs. Grainger has a pack of 24 for \$13.15. A total of 144 are needed; cost for Grainger would be \$78.90. He will

check with Interstate Battery to see if they can match or beat Grainger's price and buy them this week.

Motion to purchase batteries for the air packs. Grainger's price is 24 for \$13.15. We needed 144: total would be \$78.90. Will see if Interstate Battery can match or beat their price made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried.

- President is requesting to have a children's Christmas party; date and time not given at this time.

Motion to hold a children's Christmas party with date and time to be announced made by _____, seconded by _____; all in favor, so carried

NO MOTION ON CHILDRENS' CHRISTMAS PARTY – EVENT NOT TAKING PLACE

- President would like to have the annual Santa run through the District; date and time not given at this time.

Motion to have the annual Santa run through the District at a date/time to be determined made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried

- Invoice from Firefly for transition fee per engagement letter
- Approval of contract for the period of January 1, 2021 through December 31, 2021 with our attorneys, Thomas, Drohan, Waxman, Petigrow and Mayle, LLP, at a cost of \$215.00 per hour and a cost of \$95.00 per hour for paralegal services.
Motion to approve the contract with our attorneys Thomas, Drohan, Waxman, Petigrow and Mayle, LLP at a cost of \$215.00 per hour and a cost of \$95.00 per hour for paralegal services made by Joe Mazza, seconded by Ken Wilson; all in favor, so carried
- Regulation #87 from NYS Insurance Department
- We have removed two vehicles from our insurance policy (sole through Auctions International) and have added on vehicle.
- We have received payment from Auctions International for the two vehicles that were sold through their website.
- Service award items we received from Penflex through Firefly:
 1. Plan document
 2. Trust document
 3. Point system

9. Committee reports:

Apparatus Committee – Joe Mazza, Ray McNamara, Ron Broas, Ken Wilson

Budget Committee – Pete Casella, Joe Mazza, Ken Wilson, Ron Broas, Ray McNamara

Buildings and Grounds Committee – Ken Wilson, Debbie Casella, Joe Mazza, Ron Broas

Cancer Bill Committee – Ken Wilson, Joe Mazza, Ron Broas

Communication Committee – Joe Mazza, Ron Broas

Insurance Committee – Ken Wilson, Ray McNamara, Joe Mazza, Ron Broas

LOSAP Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas, Ray
McNamara

Membership/HR Committee – Debbie Casella, Ken Wilson, Joe Mazza, Ron Broas

Policy Committee - Ken Wilson, Joe Mazza, Ron Broas, Pete Casella, Ray McNamara

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara, Ken Wilson, Joe Mazza, Ron Broas

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Permission was given for Ron Broas to sign the insurance forms

***Motion to end the meeting at 8:14 PM made by Ray McNamara, second by Joe Mazza;
all in favor***