

## MINUTES

1. Motion made at 7:02 PM to call the meeting to order by Ray McNamara, seconded by Joe Mazza; all in favor. Present were Ron Broas, Joe Mazza, Ken Wilson, Ray McNamara, Margaret McNamara, Andi Broas, Pete Casella, Wayne Melton
2. Pledge of Allegiance was recited
3. Proposed Executive Session - none
4. Old business
  1. Approval of 12/3/20 District meeting minutes  
*Motion made to approve the minutes of the 12/3/20 meeting by Ray McNamara, seconded by Joe Mazza; all in favor*
  2. Board Docs discussion - tabled
  3. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  4. Board policies
  5. Cancer bill – forms to be filled out this weekend; documents are in Board packet; needs to be reviewed w/Greg Townsend . Ken talked to Greg Townsend. New census will come out in October/November. **Copy that was sent in December will be brought to February's meeting**
  6. LENS program – **Ken Wilson said everyone is up to date.**
  7. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled.
  8. Fire House project closeout – should be closed out some time in September. Ron Broas called the architect; they are reaching out to the HVAC people. Engineer is sending a letter to the contractor that there are three things that still need to be done. **Ron Broas received a letter of the items that will need to be completed**
5. Communications - public comments on the agenda items -none
6. Presentations – none
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report

*Motion to accept the Consent agenda made by Joe Mazza, seconded by Ray McNamara; all in favor, so carried*
8. New business –
  - Treasurer's report

**RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept December's Treasurer's report. Motion made by Ken Wilson, seconded by Ray McNamara; all in favor, so carried**

- Medical Officer is requesting for Martin Cody Jr and Katelyn Melton to take the Spring EMT class which begins 2/1/21. Cost is \$700.00 per member, totaling \$1,400.00, which will be refunded upon the members passing their NYS EMT certification.

**Motion to pay \$1,400.00 (refunded upon passing NYS EMT certification) for Martin Cody Jr and Katelyn Melton to take the Spring EMT class made by Ray McNamara, seconded by Joe Mazza; all in favor**

- The Chief has submitted a quote from American Test Center (quote #NY-F-1452-1 [87]) for inspection of aerial fire truck in the amount of \$570.00.

**Motion to accept quote #NY-F-1452-1 (87) from American Test Center in the amount of \$570.00 made by Ray McNamara, seconded by Ken Wilson; all in favor**

- The Chief is requesting to purchase the following:

Slide out for C-1 by Cargo Glide; one (1) for \$1,113.00

**No vote – Wayne Melton will see Ray McNamara for one at no cost**

Lanyards by Uline; three (3) for \$209.00 each, total \$627.00

**Motion to purchase three lanyards @ \$209.00 each totaling \$627.00 made by Ray McNamara, seconded by Ken Wilson; all in favor**

Garage door opener by Amazon; two (2) for \$23.70 each, total \$47.40

**Motion to purchase two garage door openers @ \$23.70 each, totaling \$47.40 made by Ray McNamara, seconded by Joe Mazza; all in favor**

Survivor lights by Fire Store; for (4) for \$89.99 each, total \$359.96

**Motion to purchase four survivor lights @ \$89.99 each, totaling \$359.96 made by Ray McNamara, seconded by Margaret McNamara; all in favor**

Bailout Sys NYS Hire by SSD; five (5) at \$509.20 each, total \$2,546.00

**Motion to purchase five bailout systems @ \$509.20 each, totaling \$2,546.00 made by Joe Mazza, seconded by Ken Wilson; all in favor**

Harnesses RPI by SSD; five (5) at \$380.95 each, total \$1,904.75

**Motion to purchase five harnesses @ \$380.95 each, totaling \$1,904.75 made by Joe Mazza, seconded by Ken Wilson; all in favor**

BW Co Meters 2 yr by Madiglove.com; six (6) at \$89.95 each, total \$539.70

**Motion to purchase six meters @ \$89.95 each, totaling \$539.70 made by Ray McNamara, seconded by Joe Mazza; all in favor**

Roof saw T-150 by M & H; two (2) at \$68.49 each, total \$138.96

Saw E-153 chainsaw by Bobby Quality; two (2) at \$23.16 each, total \$46.32

Parts saw T-150 by Bobby Quality; 1 bracket for \$14.77

Parts saw T-150 by Bobby Quality; 1 filter for \$55.00

Parts saw T-150 by Bobby Quality; 1 bracket for \$24.49

**Motion to purchase two roof saws @ \$68.49 each, totaling \$138.96; two saw E-153 chainsaw @ \$23.16 each, totaling \$46.32; 1 bracket for \$14.77, 1 filter for \$55.00 and one bracket for \$24.49 for a grand total of \$277.56 made by Ray McNamara, seconded by Margaret McNamara; all in favor**

Refurb blade by AAA; 1 for \$237.00

Blade Sharpening by AAA; 1 for \$104.00

***Motion to purchase refurb blade for \$237.00 and blade sharpening for \$104.00 made by Ken Wilson, seconded by Joe Mazza; all in favor***

- Association of Fire District of the State of New York 2021 webinar Commissioner training
- Year-end fire district service award program
- Stawnychy Financial Services statement for November 1-30, 2020
- LOSAP plan summary from Firefly
- Preparing for 2021 from Firefly
- Letter from Town of Wallkill, request for payment of tax chargebacks
- Service award program annual report
- Letter from State Comptroller requesting of information
- Amazon account. Prime membership is either \$12.99 monthly for \$119.00 yearly  
***Motion to make the District's Amazon account Prime and go with the cost of \$119.00 yearly made by Ray McNamara, seconded by Ken Wilson; all in favor, so carried***

9. Committee chairpersons:

Apparatus Committee – Joe Mazza

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson

LOSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

***Motion to add additional items to the agenda made by Ray McNamara, seconded by Ken Wilson; all in favor***

Ron Broas stated that we owe about \$37,000.00 to the Town of Wallkill for tax chargebacks. He has spoken to the Assessor and Town Supervisor Frank DenDanto and asked about a possible payment plan; he is waiting to hear back

Ron Broas said that approximately \$33,000.00 was supposed to be sent to Stawnychy Financial Services when they took over. Ron emailed Firefly about this; waiting to hear back

Ron Broas said we owe HVAC contractor approximately \$20,000 and On-Site Apparatus about \$9,800.00 for repairs that will need to be done.

Ron Broas asked if we can call have our meeting items in on a timely manner so call-arounds are not done.

Will need to review LOSAP and approve LOSAP points at February meeting

Ken Wilson will call NYSIF about the foreign fire insurance check that hasn't been received yet ("2% money")

Ray McNamara brought forward two prices on laptops/chromebooks on Amazon for Commissioners: Dell for \$319.99 each and Asus for \$249.99 each

***Motion to purchase seven (7) 2020 Asus 14 inch Chromebooks Intel Celeron N3350 up to 2.4 GHz, 4 GB memory, 32 GB eMMC for \$249.00 each for a total of \$1,743.00 made by Ray McNamara, seconded by Ken Wilson; all in favor***

Pete Casella said the District received a \$100.00 donation from Nexus Health Resources

***Motion to accept the \$100.00 donation from Nexus Health Resources made by Ken Wilson, seconded by Margaret McNamara; all in favor***

Ray McNamara mentioned that GM is donation PPE items in response to COVID 19. Ray will give the information to Wayne Melton and Helena Grunwald

Ron Broas gave a "thank you" to the Chief and Officers for doing a great job and asked the Chief to pass the message on.

***Motion to end the meeting at 7:53 PM made by Margaret McNamara, second by Joe Mazza; all in favor***