

MINUTES

1. Motion was made at 6:32 PM to call the meeting to order. Present at the meeting were Ron Broas, Joe Mazza, Wayne Melton, Ken Wilson, Pete Casella, Ray McNamara, Margaret McNamara, and Andi Broas
2. Pledge of Allegiance was recited.
3. Proposed Executive Session
Motion to enter into Executive Session at 6:34 PM made by Joe Mazza, seconded by Ray McNamara; all in favor

Motion to enter back into regular session made by Ray McNamara, seconded by Joe Mazza; all in favor
4. Old business
 1. Approval of 2/4/21 District meeting minutes
Motion made to approve the minutes of the 2/4/21 meeting by Joe Mazza, seconded by Ken Wilson, Ron Broas voted yes, Margaret McNamara voted yes, Ray McNamara abstained from voting (did not have enough time to look over the minutes);so carried.
 2. Board Docs discussion - tabled
 3. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 4. Board policies
 5. LENS program – Ken said everyone’s licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone’s licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month’s Commissioners meeting. Joe Mazza will be a part of it as well. Ken showed Joe Mazza how to get on the web site. Up to date.
 6. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. **May be able to discuss more in April meeting**
 7. Fire House project closeout – should be closed out some time in September. Ron Broas called the architect; they are reaching out to the HVAC people. Engineer is sending a letter to the contractor that there are three things that still need to be done. Ron Broas will be speaking to someone about this on 2/5/21. Ron received a letter of what items need to be done.
5. Communications - public comments on the agenda items
6. Presentations – none
7. Consent agenda -
 - Chief’s report
 - Car #2 report
 - Car #3 report (LOSAP)

Medical Officer's report
President's report

*Motion to accept the Consent agenda made by Joe Mazza,
seconded by Ken Wilson; all in favor, so carried*

8. New business –

- Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept February's Treasurer's report. Motion made by Ray McNamara, seconded by Ken Wilson; all in favor, so carried
- The Chief is requesting to allow Stu Carver to use a District vehicle to attend the Instructor II training in Montour Falls 3/15/21-3/19/21. The expense would be a tank of gas.
Motion to allow Stu Carver to use a District vehicle to attend Instructor II training in Montour Falls 3/15/21-3/19/21 made by Joe Mazza, seconded by Ray McNamara; all in favor
- The Chief is asking for On-Site Apparatus to look at the pump overheat sensor on Tanker 149.
Motion to have On-Site Apparatus look at the pump overheat sensor on Tanker 149 made by Joe Mazza, seconded by Ray McNamara; all in favor, so carried
- The President said the company is requesting to take one rig and one chief's vehicle to the OCVFA County parade on Saturday, 9/25/21, in the village of Montgomery.
Motion to allow one rig and one chief's vehicle to attend the OCVFA County parade on Saturday, 9/25/21 made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried.
- The Medical Officer is requesting to register Jen Cody as an additional ASHI/HSI instructor at the cost of \$20.00 for a two-year registration. Chief said that he and Helena Grunwald are the only instructors now.
Motion to register Jen Cody as an additional ASHI/HIS instructor at the cost of \$20.00 for a two-year registration made by Ray McNamara, seconded by Margaret McNamara; all in favor, so carried.
- Invoice #321 from On-Site Apparatus for annual pump assembly preventative maintenance service and inspection on Engine 153 and Tanker 149 in the amount of \$836.00. This is in this month's Treasurer's report.
Motion to pay invoice #321 from On-Site Apparatus for annual pump assembly preventative maintenance service and inspection on Engine 159 and Tanker 149 in the amount of \$836.00 made by Ray McNamara, seconded by Ken Wilson, all in favor
- Invoice #421 from On-Site Apparatus for repair to Tanker 149 (primer was found inoperative) in the amount of \$201.52. This is in this month's Treasurer's report.

Motion to pay invoice #421 from On-Site Apparatus for inoperative primer on Tanker 149 in the amount of \$201.52 made by Ray McNamara, seconded by Joe Mazza; all in favor

- Invoice #521 from On-Site Apparatus for replacement of rear brakes on Tanker 149 in the amount of \$4,876.40. This is in this month's Treasurer's report.

Motion to pay invoice #521 from On-Site Apparatus for replacement of rear brakes on Tanker 149 in the amount of \$4,876.40 made by Margaret McNamara, seconded by Ray McNamara; all in favor

Motion to enter into Executive Session at 7:19 PM made by Ken Wilson, seconded by Joe Mazza; all in favor

Motion to enter back into regular session at 7:36 PM made by Ray McNamara, seconded by Margaret McNamara; all in favor

- Scott Air-Pak test results from AAA Emergency Supply
- American Test Center test report on aerial truck on 12/31/2020.
- Letter from Firefly referencing member's new monthly benefit amount. Letter has been signed by the Chairman of the Board and sent to Stawnychy Financial Services.
- Attorney's response to Ray McNamara's motion to limit liability for the District name usage (from February's meeting).
Motion to table the attorney's response on limited liability for the District made by Ray McNamara, seconded by Margaret McNamara, Ron Broas voted no, Ken Wilson voted no, Joe Mazza voted no – item is not tabled
- Email from Craig Relyea concerning LOSAP contribution
- January 1, 2021 annual report from Firefly for LOSAP
- Asset report from Firefly for LOSAP
- Email from Marc Smith from Auctions International referencing misplaced checks
- Fire District Affairs newsletter

9. Committee updates:

Apparatus Committee – Joe Mazza --- Orange Lake may have a brush truck for us; need to bring the issue to the April meeting.

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson --- NYS Safety group is giving out the "2%" dividend; checks were being mailed 3/2/21. Ken handed in some insurance info in vehicles.

LOSAP Committee – Joe Mazza
Membership/HR Committee – Margaret McNamara
Policy Committee - Ron Broas
Records - Andi Broas
Website - Andi Broas
NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Buddhism Village will not be proceeding; owners have pulled the project.
- Ray McNamara discussed his LOSAP points. He feels they are incorrect. Chief will research and bring back in the April meeting.
- Red Chief's vehicle is ready for pictures to be taken to be sold on Auctions International.
- Chief said that police officer in Virginia that was recently killed in the line of duty was originally from the Walden area. He is requesting to have 1 piece of apparatus on the highway overpass when the body arrives in the area.
Motion to have one piece of apparatus on the highway overpass when police officer's body arrives in the area made by Ray McNamara, seconded by Joe Mazza; all in favor
- Release of liens for the building. \$23,000.00 was owed; settled for \$15,000.00. This will close out the building project.
Motion for check to be written in the amount of \$15,000 for the release of liens on the building made by Ray McNamara, seconded by Ken Wilson; all in favor
- NYS Public Employee Health Emergency plan from Lou Ingrassia needs to be filled out; not enough time to have done by their deadline of 4/1/21.
- Stop payment has been issued from Auctions International on the check that was misplaced.
- Commissioner training on-line this Saturday, 3/6/21
- Kitchen hood for upstairs. The old one that is sitting outside is oversized. Ron Broas received a quote from DJ Heating & AC for \$28,974.00. Feels cost should be split between the Company and the District. Need prices for a new hood.
Motion to split the cost of a new hood for the upstairs kitchen between the Company and the District made by Ray McNamara, seconded by Ken Wilson; all in favor

Motion to end the meeting at 7:40 PM made by Margaret McNamara, second by Ray McNamara; all in favor