

MINUTES

1. Meeting was called to order at 6:30 PM. Present at the meeting were Ron Broas, Joe Mazza, Wayne Melton, Pete Casella, Ken Wilson, Margaret McNamara, Ray McNamara, and Andi Broas
2. Pledge of Allegiance was recited
3. Proposed Executive Session
4. Old business
 1. Approval of 4/1/21 District meeting minutes
Motion made to approve the minutes of the 4/1/21 meeting by Joe Mazza, seconded by Ken Wilson; all in favor, so carried.
 2. Board Docs discussion – tabled
Motion to take Board Docs off the agenda made by Joe Mazza, seconded by Ken Wilson; all in favor
 3. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 4. Board policies
 5. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Joe Mazza will be a part of it as well. Ken showed Joe Mazza how to get on the web site. Up to date.
 6. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
5. Communications - public comments on the agenda items - none
6. Presentations – none
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report

Motion to accept the Consent agenda made by Joe Mazza, seconded by Ken Wilson; all in favor, so carried

8. New business –

- Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept April's Treasurer's report with the exception of the payment to the US Postal Service; motion made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried
- The Chief has submitted proposal #2021-25 for hose testing by Reliant Fire Hose Testing in the amount of \$3,017.20
Motion to accept hose test proposal #2021-25 from Reliant Fire Hose Testing in the amount of \$3,017.20 made by Ken Wilson, seconded by Joe Mazza; all in favor
- The Chief is requesting to take a rig and crew to the memorial ceremony at Davage Park on 5/22/21 at 1:00 PM.
Motion to take a rig and crew to the memorial ceremony at Davage Park on 5/22/21 at 1:00 PM made by Ray McNamara, seconded by Margaret McNamara; all in favor
- The President is requesting to take a rig and Chief's vehicle to Nurses' Appreciation Day at Garnet Health Medical Center on 5/7/21 at 11:45 AM
Motion to take a rig and Chief's vehicle to Nurses' Appreciation Day at Garnet Health Medical Center on 5/7/21 at 11:45 AM made by Joe Mazza, seconded by Ken Wilson; all in favor
- The President is requesting to take a rig and Chief's vehicle to Minisink Valley High School graduation on either June 25th, 26th, or 27th. Katelyn Melton is a Senior.
Motion to take a rig and Chief's vehicle to Minisink Valley High School graduation on either June 25th, June 26th, or June 27th made by Ray McNamara, seconded by Margaret McNamara; all in favor
- The President is requesting to take a rig and Chief's vehicle to the Port Jervis parade on July 10th.
Motion to take a rig and Chief's vehicle to the Port Jervis parade on July 10th made by Joe Mazza, seconded by Margaret McNamara; all in favor
- The President is requesting to take a rig and Chief's vehicle to the Middletown Fireman's parade on October 2nd. Step off is at 1500.
Motion to take a rig and Chief's vehicle to the Middletown Fireman's parade on October 2nd made by Joe Mazza, seconded by Ray McNamara; all in favor
- Invoice #3021 from On Site Apparatus for work on Tower Ladder 150 in the amount of \$1,544.41 (items found during motor & chassis inspection)
Motion to pay invoice #3021 from On Site Apparatus in the amount of \$1,544.41 made by Joe Mazza, seconded by Ken Wilson; all in favor
- Invoice #2921 from On Site Apparatus for work on Tower Ladder 150 in the amount of \$720.48 (preventative maintenance items)

Motion to pay invoice #2921 from On Site Apparatus in the amount of \$720.48 made by Joe Mazza, seconded by Ken Wilson; all in favor

- Invoice #2721 from On Site Apparatus for work on Tower Ladder 150 in the amount of \$5,975.60 (rear brakes)

Motion to pay invoice #2721 from On Site Apparatus in the amount of \$5,975.60 made by Joe Mazza, seconded by Ken Wilson; all in favor

- Invoice #2821 from On Site Apparatus for work on Tower Ladder 150 in the amount of \$2,641.54 (jake brake)

Motion to pay invoice #2821 from On Site Apparatus in the amount of \$2,641.54 made by Joe Mazza, seconded by Ken Wilson; all in favor

Chief said some work still needs to be done regarding the jake brake. It needs to go to Orange County Truck to finish; will take about 6-8 hours; \$95 per hour

- Reimbursement for Jennifer Cody for Health & Safety Institute online new instructor member fee of \$20.00

Motion to reimburse Jennifer Cody \$20.00 for online new instructor member fee from Health and Safety Institute made by Ray McNamara, seconded by Joe Mazza; all in favor

- Reimbursement for Joe Mazza for purchase of fuses for \$42.69

Motion to reimburse Joe Mazza \$42.69 for the purchase of fuses made by Ray McNamara, seconded by Ken Wilson; all in favor

- Invoice #87943 from Thomas, Drohan, Waxman, Petigrow & Mayle, LLP in the amount of \$157.50 for services on 9/28/2020

Motion to pay invoice #87943 from Thomas, Drohan, Waxman, Petigrow & Mayle LLP in the amount of \$157.50 made by Ray McNamara, seconded by Margaret; all in favor

- Chromebook assignment forms to be signed and returned to Andi Broas. Microsoft 365 was ordered. They will be setting up a training day to be announced in the very near future.

- Town of Walkill Planning Board record of appearances on 3/22/21

- Fire District Affairs newsletter

9. Committee updates:

Apparatus Committee – Joe Mazza

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Insurance Committee – **Ken Wilson** – **Finished safety assessment from McNeil. They took pictures of the facility and Ken & Wayne answered questions for an hour**

LOSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas
Records - Andi Broas
Website - Andi Broas
NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Motion to enter into Executive Session at 7:04 PM made by Joe Mazza, seconded by Ken Wilson; all in favor

Motion to enter back into regular session at 7:13 PM made by Joe Mazza, seconded by Ray McNamara; all in favor

Motion to reimburse Andi Broas \$94.00 for rental payment of the PO box for six months made by Joe Mazza, seconded by Ken Wilson; all in favor

Brush truck from Orange Lake is ours as of Monday, May 10th. It was mentioned to invite Orange Lake to our dinner in June and present them with an appreciation plaque

Motion to end the meeting at 7:14 PM made by Joe Mazza, second by Margaret McNamara; all in favor