

MINUTES

1. Meeting was called to order at 6:32. Present at the meeting were Joe Mazza, Wayne Melton, Helena Grunwald, Pete Casella, Ken Wilson, Ron Broas, Ray McNamara, Margaret McNamara, and Andi Broas
2. Pledge of Allegiance was recited
3. Presentations – None
4. Proposed Executive Session
5. Old business
 1. Approval of 6/3/21 District meeting minutes
Motion made to approve the minutes of the 6/3/21 meeting by Joe Mazza, seconded by Ken Wilson; all in favor, so carried.
 2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 3. Board policies
 4. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Joe Mazza will be a part of it as well. Ken showed Joe Mazza how to get on the web site. Up to date.
 5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report

Motion to accept the Consent agenda made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried

Discussion ---

Two dates in September are needed to start our budget process.

Motion to have the first meeting on 9/2/21 at 7:30 PM after Commissioners' meeting and the second meeting on 9/16/21 at 7:00 PM made by Ray McNamara, second by Joe Mazza; all in favor

- On or before September 28th, 2021 – proposed budget to be adopted
- September 29th, 2021 – proposed budget posted to website
- September 29th, 2021 – proposed budget given to Town Clerk
- October 12th, 2021 – publish notice of budget hearing in newspaper
- October 19th, 2021 – public hearing
- On or before Nov. 4th, 2021 – budget must be adopted
- November 5th, 2021 – adopted budget given to Town Clerk & post on fire district website

8. New business –

- Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept June's Treasurer's report. Motion made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried
- The President is requesting to take a rig and chief's vehicle to Circleville's 4th of July parade on July 3rd at 9:00 AM
Motion to take a rig and chief's vehicle to Circleville's 4th of July parade on July 3rd at 9:00 AM made by Joe Mazza, second by Ray McNamara; all in favor
- The President is requesting to take a rig and chief's vehicle to Greenwood Lake's wetdown on 8/7/21
Motion to take a rig and chief's vehicle to Greenwood Lake's wetdown on 8/7/21 made by Joe Mazza, second by Ray McNamara; all in favor
- The President is requesting to take a rig and chief's vehicle to Middletown's wetdown on 8/21/21 at 1:00 PM
Motion to take a rig and chief's vehicle to Middletown's wetdown on 8/21/21 at 1:00 PM made by Joe Mazza, seconded by Margaret McNamara; all in favor
- Katelyn Melton and Martin Cody Jr would like to take the Fall EMT class that begins on 8/30/21. Cost to the District is \$1,400.00 and is refundable upon them successfully passing the NYS exam.
Motion to allow Katelyn Melton and Martin Cody Jr to take the Fall EMT course beginning 8/30/21; cost to the District is \$1,400.00, refundable upon them

successfully passing the NYS exam made by Joe Mazza, second by Margaret McNamara; all in favor

- Medical Officer is requesting to purchase the following:
 - 1 bottle of epi to replace the expired one in the kit on BR148 for \$24.88
Motion to purchase one bottle of epi for \$24.88 made by Ray McNamara, seconded by Margaret McNamara; all in favor
 - Transcend Gel glucose – 3 pk - \$8.60 X 2 = \$17.20
Motion to purchase Transcend Gel glucost 3 pk \$8.60 X 2 = \$17.20 made by Ken Wilson, second by Margaret McNamara; all in favor
 - Albuterol sulfate, box of 30 - \$16.16
Motion to purchase albuterol sulfate, box of 30 for \$16.16 made by Ray McNamara, second by Joe Mazza; all in favor
 - Compact portable suction unit for BR148 - \$476.59
Motion to purchase compact portable suction unit for BR148 for \$476.59 made by NONE, second by NONE; all in favor
There were no votes on the above items; motion does not pass
 - 5 foot, 2 piece vinyl straps w/metal buckle (backboard on BR148 is exposed to the elements & current straps are cloth) \$9.98 for set of 2; 3 sets for a total of 6 straps = \$29.94
Motion to purchase 5 foot, 2 piece vinyl straps w/metal buckle; \$9.98 for set of 2; 3 sets for a total of 6 straps = \$29.94 made by Joe Mazza, second by Ray McNamara; all in favor
 - Standard adult blood pressure cuffs, latex free \$18.66 X 3 = \$55.98
Motion to purchase standard adult blood pressure cuffs, latex free \$18.66 X 3 = \$55.98 made by Joe Mazza, second by Ken Wilson; all in favor
 - Fingertip pulse oximeters \$53.00 X 2 = \$106.00
Motion to purchase fingertip pulse oximeters \$53.00 X 2 = \$106.00 made by Joe Mazza, second by Ken Wilson; Ron Broas votes “yes”, Margaret McNamara votes “yes”, Ray McNamara abstains; motion carries
 - Cold paks, 1 case of 4” x 5” is \$18.00
Motion to purchase cold paks, 1 case of 4” X 5” for \$18.00 made by Ray McNamara, second by Margaret McNamara; all in favor
 - Washer brass for oxygen regulators \$1.15 X 10 = \$11.50
Motion to purchase washer brass for oxygen regulators 10X \$1.15 = \$11.50 made by _____, second by _____; all in favor
- Marshall and Sterling insurance summary in the amount of \$37,614.87
- Marshall and Sterling invoice for sports rider
Motion to add the sports rider to our insurance (as long as the Company pays) in the amount of \$465.00 made by Ken Wilson, second by Ray McNamara; all in favor

- Refund of returned Chromebooks
- Second LOSAP bill passed by the Legislature
- Charles Schwab statement for May 2021
- Bill of sale for 1991 Sutphen
- Draft resolution for LOSAP; waiting for attorney's response

RESOLUTION:

Be it resolved that the Pocatello Fire District accept resolution #070121 that would make everyone equal in LOSAP

Ray McNamara YES

Margaret McNamara YES

Ken Wilson YES

Joe Mazza YES

Ron Broas YES

Inverter on brush truck burnt out; needs to be replaced

Motion to purchase Kussmaul auto charger 2000 for up to \$750.00 made by Ray McNamara, second by Margaret McNamara; all in favor

Request to not have a Commissioners' meeting in August

Motion to skip August's Commissioners' meeting made by Margaret McNamara, second by Joe Mazza; all in favor

Joe Mazza will contact NYCOMCO before budget to see what we're getting from them

Joe Mazza will contact Tamco to see when the lease is up

Ron will contact Greg Townsend of Marshall & Sterling about the insurance on the 2003 and 2020 chief's vehicles

Ford Explorer as surplus equipment

Motion to declare the Ford Explorer as surplus equipment and given back to person who gave it to the District made by Ken Wilson, second by Ray McNamara; all in favor

9. Committee updates:

Apparatus Committee – Joe Mazza

Tanker stopped leaking; truck checks are in; 2 missing from D. Santana

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Gentleman who used the hall for funeral said he will make a donation to the ladies aux.

Insurance Committee – Ken Wilson

LOSAP Committee – Joe Mazza
Membership/HR Committee – Margaret McNamara
Policy Committee - Ron Broas
Records - Andi Broas
Website - Andi Broas
NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Ray McNamara requested an inventory of medical supplies & equipment; Chief will take care of this request
- Chief if requesting hydro testing of cylinders. 40 @ \$35 each = \$1,400.00
Motion to do the hydro testing of cylinders; 40 @ \$35 each for a total of \$1,400.00 made by Ray McNamara; second by Joe Mazza; all in favor
- Hydro testing of 5 large cylinders at \$150.00 each totaling \$750.00
Motion to do the hydro testing of the large cylinders; 5 @ \$150.00 each for a total of \$750.00 made by Margaret McNamara; second by Ken Wilson; all in favor
- Steps for Chief's vehicle
Motion to purchase steps for the Chief's vehicle on Amazon for \$179.99 made by Ray McNamara, second by Joe Mazza; all in favor

Motion to end the meeting at 7:28 PM made by Margaret McNamara, second by Ray McNamara; all in favor