

## MINUTES

1. Motion was made to open the public session for the budget by Ken Wilson, second by Joe Mazza; all in favor. Present at the meeting were Joe Mazza, Stu Carver, Pete Casella, Ken Wilson, Margaret McNamara, Ray McNamara, Ron Broas, and Andi Broas

2. Pledge of Allegiance was recited

3. Presentations – None

4. Proposed Executive Session

*Motion was made at 6:12 PM to enter inter executive session made by Joe Mazza, second by Ray McNamara; all in favor*

*Motion made at 7:00 PM to enter back into regular session by Ray McNamara, second by Margaret McNamara; all in favor*

*Motion made at 7:00 PM to enter back in budget discussion made by Ray McNamara, second by Margaret McNamara; all in favor*

Discussion was had regarding no increase in personal services

*Motion to put personal services back to \$18,000.00 for the budget made by Ray McNamara, second by Ken Wilson; all in favor*

Discussion was had regarding the \$32,553.32 in "Vehicle Purchase" to move to "Contractual Obligations"

Motion to adopt the budget as amended

*Motion to adopt the budget with the amendment of moving the \$32,553.32 from "Vehicle Purchase" to "Contractual Obligations" made by Ray McNamara, second by Ken Wilson; all in favor*

Regular meeting began at 7:14 PM

5. Old business

1. Approval of 9/2/21 District meeting minutes

*Motion made to approve the minutes of the 9/2/21 meeting by Joe Mazza, seconded by Ken Wilson; all in favor, so carried.*

2. Pocatello district email – you can log on at [mail.pocatellofiredistrict.com](mailto:mail.pocatellofiredistrict.com)

3. Board policies

4. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Joe Mazza will be a part of it as well. Ken showed Joe Mazza how to get on the web site. Up to date.

5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief’s report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer’s report
  - President’s report

***Motion to accept the Consent agenda made by Joe Mazza, seconded by Ray McNamara; all in favor, so carried***

Discussion ---

- 1<sup>st</sup> budget meeting 9/2/21 7:30 PM after Commissioners’ meeting
- 2<sup>nd</sup> budget meeting 9/16/21 at 7:00 PM
- On or before September 28<sup>th</sup>, 2021 – proposed budget to be adopted
- September 29<sup>th</sup>, 2021 – proposed budget posted to website
- September 29<sup>th</sup>, 2021 – proposed budget given to Town Clerk
- October 12<sup>th</sup>, 2021 – publish notice of budget hearing in newspaper
- October 19<sup>th</sup>, 2021 – public hearing
- On or before Nov. 4<sup>th</sup>, 2021 – budget must be adopted
- November 5<sup>th</sup>, 2021 – adopted budget given to Town Clerk & post on fire district website

8. New business –

- Treasurer’s report  
***RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept September’s Treasurer’s report. Motion made by Joe Mazza, seconded by Margaret; all in favor, so carried***
- The Chief is requesting to purchase 3 sets and one pair of pants for extrication gear in the amount of \$2,847.60. This is for the 50% match DEC grant  
***Motion to purchase 3 sets and one pair of pants for extrication gear in the amount of \$2,847.60 for the 50% match DEC grant made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor***

**NO MOTION MADE; ITEM DOES NOT PASS**

- The Chief is requesting to attend the Town of Wallkill 2021 annual holiday parade on Saturday, 11/20/21. Parade begins at 5:00 PM (line up is at 4:00 PM)  
*Motion to attend the Town of Wallkill 2021 annual holiday parade on 11/20/21 made by Ray McNamara, second by Ken Wilson; all in favor*
- The President is requesting to take R146 to the Trunk or Treat event at the Town of Wallkill Town Hall on Friday, 10/29/21 from 4:00 PM – 6:00 PM  
*Motion to take R146 to the Trunk or Treat event at the Town of Wallkill Town Hall on 10/29/21 from 4:00 PM – 6:00 PM made by Joe Mazza, second by Ray McNamara; all in favor*
- The Medical Officer is requesting the District to pay \$129.00 for one member to virtually attend the Vital Signs 2021 EMS Conference on Saturday, 11/13/21 and Sunday, 11/14/21  
*Motion to allow one member to virtually attend the Vital Signs 2021 EMS Conference on 11/13/21 and 11/14/21 made by Ray McNamara, second by Ken Wilson; all in favor*
- Inventories of medical supplies, Connex box inventory, etc.
- We have received the title of the 2003 brush truck
- Letter from Town of Wallkill regarding chargebacks
- Association of Fire Districts email about OSHA proposed revisions to 1910.156  
**Ken Wilson stated that this is nothing new and we can comply with it**
- Fire Programs invoice #206630 to update fire program in the amount of \$683.00. Discussion will be by Joe Mazza.  
Discussion: bought in June 2021; it is for back ups for our fire programs; includes support and software updates.  
*Motion to pay invoice #206630 from Fire Programs in the amount of \$683.00 made by Margaret McNamara, second by Joe Mazza; all in favor*
- Received check from Joe Mazza for the purchase of the 2003 Chevy Tahoe
- Received check from Marshall & Sterling in the amount of \$2,354.37 for overpayment
- Received check from Healey Brothers in the amount of \$1,207.05 for overpayment
- Email from Amazon for return of incorrect running boards for Car 1's vehicle
- August & September statements from Stawnychy
- LOSAP statute amendment: Department responses category
- Letter of intent and agreement with New City Fire District for purchase of 1995 Pierce Rescue

*Motion to proceed and give a down payment check made by Ray McNamara, second by Ken Wilson; all in favor*

- Letter from attorney stating permissive referendum is not needed to purchase fire apparatus
- Membership life insurance update – **Chief to update and return to us**
- Copy of Times Herald Record ad regarding notice of public hearing on 10/19/21
- Estimate #E121 from Bobby's Quality Power Equipment in the amount of \$121.85 (tabled from September's meeting)  
*Motion to pay estimate #E121 once we receive an actual invoice in the amount of \$121.85 made by Ray McNamara, second by Margaret McNamara; all in favor*
- Discussion and approval of change order for Lawn in Order in the amount of \$11,000.00.  
*Motion to pay the change order for Lawn in Order in the amount of \$11,000.00 made by Ray McNamara, second by Ken Wilson; all in favor*

9. Committee updates:

Apparatus Committee – Joe Mazza

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara – **ceiling in hall needs to be looked at (maybe some screws needed?)**

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson

LOSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara – **taking pictures on your cell phones could be used as evidence if needed in certain situations**

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Change in status for Linda Olivo

*Motion made to accept the status change of social to active member for Linda Oliva made by Joe Mazza, second by Margaret McNamara; all in favor*

New member Justin Williams

*Motion made to accept the application of Justin Williams for active member made by Ray McNamara, second by Joe Mazza; all in favor*

New member Maribel Ortiz-Thompson

*Motion made to accept the application of Maribel Ortiz-Thompson for active member made by Ray McNamara, second by Margaret McNamara; all in favor*

*Motion to end the meeting at 8:11 PM made by Ray McNamara, second by Margaret McNamara; all in favor*