

## MINUTES

1. Meeting was called to order at 7:31 PM. Present were Pete Casella, Ken Wilson, Margaret McNamara, Andi Broas, Ron Broas, Wayne Melton, Joe Mazza, and Ray McNamara
2. Pledge of Allegiance
3. Presentations – none
4. Proposed Executive Session
5. Old business
  1. Approval of 4/12/22 District meeting minutes  
*Motion made to approve the minutes of the 4/12/22 meeting by Joe Mazza, seconded by Ken Wilson; all in favor, so carried.*
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Ken Wilson is updating list (adding and taking off names); will work with Joe Mazza.
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report

*Motion to accept the Consent agenda made by Joe Mazza, seconded by Ken Wilson; all in favor, so carried*
8. New business –
  - Treasurer's report  
*RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept April's Treasurer's report. Motion made by Joe Mazza, seconded by Margaret McNamara; all in favor, so carried*

- Chief is asking if we own the storage container. If so, can we build some training props off the side and top? **We don't own; rent is \$100.00 monthly**
- Chief is inquiring about the Hurst Tool upgrade and FF gear. K-12 saws and chain saws are aging. He will be looking into the benefits of electric vs gas for replacing some. **Committee will be set up for this**
- Chief is inquiring about telephone system ... how to make the bay phone ring and to display the correct date and time. Joe Mazza is looking into this. **Andi Broas will contact Frontier**
- New member – Jordan Porter  
*Motion to accept new member Jordan Porter made by Margaret McNamara, second by Joe Mazza; all in favor*
- The Medical Officer has submitted a medical supply order through Medical Warehouse in the amount of \$1,527.62 for the following items:
  - Philips Heartstart AED SmartPads II 5 @ \$57.12 = \$285.60  
*Motion to purchase 5 Philips Heartstart AED SmartPads II @ \$57.12 each, totaling \$285.60 made by Margaret McNamara, second by Ken Wilson; all in favor*
  - Penlight 6-pack 1 @ \$8.95  
*Motion to purchase 1 – penlight 6-pack for \$8.95 made by Joe Mazza, second by Margaret McNamara; all in favor*
  - Transcend glucose 3pk 1 @ \$8.60  
*Motion to purchase 1- 3pk of Transcend glucose for \$8.60 made by Joe Mazza, second by Ken Wilson; all in favor*
  - Epinephrine 1 mg vial 6 @ \$24.88 each, totaling \$149.28  
*Motion to purchase 6 – epinephrine 1 mg vials @ \$24.88 each, totaling \$149.28 made by Ken Wilson, second by Margaret McNamara; all in favor*
  - 250 ml sterile water 10 @ \$5.40 each, totaling \$54.00  
*Motion to purchase 10 – 250 ml sterile water @ \$5.40 each, totaling \$54.00 made by Joe Mazza, second by Margaret McNamara; all in favor*
  - Ped. Nebulizers w/mask 5 @ \$2.29 each, totaling \$11.45  
*Motion to purchase 5 ped. Nebulizers w/mask @ \$2.29 each, totaling \$11.45 made by Ray McNamara, second by Joe Mazza; all in favor*
  - Adult non-breathers 10 @ \$1.73 each, totaling \$17.30  
*Motion to purchase 10 adult non-breathers @ \$1.73 each, totaling \$17.30 made by Ray McNamara, second by Margaret McNamara; all in favor*
  - Ped. Non-breathers 5 @ \$2.03 each, totaling \$10.15

***Motion to purchase 5 ped. Non-breathers @ \$2.03 each, totaling 10.15 made by Ray McNamara, second by Joe Mazza; all in favor***

- Ped. Nasal cannulas 10 @ \$1.07 each, totaling \$10.70  
***Motion to purchase 10 ped. Nasal cannulas @ \$1.07 each, totaling \$10.70 made by Margaret McNamara, second by Joe Mazza; all in favor***
- VersaShield nitrile glove – XL 2 @ \$21.50 each, totaling \$43.00  
***Motion to purchase 2 boxes of VersaShield nitrile glove XL @ \$21.50 each, totaling \$43.00 made by Joe Mazza, second by Ken Wilson; all in favor***
- QuikClot 4x4 dressing (10) 1 @ \$109.95  
***Motion to purchase 1 QuikClot 4x4 dressing (10) for \$109.95 made by Joe Mazza, second by Ray McNamara; all in favor***
- Burn kit 1 @ \$139.99 (contains burn sheet 60x90, 500 ml bottle of saline, burn dressing 18x18, burn dressing 36x36, water jel 4x4 dressing, water jel 8x18 dressing, burn kit bag)  
***Motion to purchase 1 burn kit for \$139.99 made by Ray McNamara, second by Joe Mazza; all in favor***
- Cardiac Science AED adult pads 1 @ \$51.00  
***Motion to purchase 1 Cardiac Science AED adult pads for \$51.00 made by Margaret McNamara, second by Ray McNamara; all in favor***
- Cardiac Science AED pediatric pads 1 @ \$101.00  
***Motion to purchase 1 Cardiac Science AED pediatric pads for \$101.00 made by Ray McNamara, second by Joe Mazza; all in favor***
- Lifepack/Physio Control AED adult quick combo pads 2 @ \$38.00 each, totaling \$76.00  
***Motion to purchase 2 Lifepack/Physio Control AED adult quick combo pads @ \$38.00 each, totaling \$76.00 made by Margaret McNamara, second by Joe Mazza; all in favor***
- Lifepack/Physio Control AED infant pads 2 @ \$132.00, totaling \$264.00  
***Motion to purchase 2 Lifepack/Physio Control AED infant pads @ \$132.00 each, totaling \$264.00 made by Ray McNamara, second by Joe Mazza; all in favor***
- Laerdal suction unit battery 1 @ \$48.65  
***Motion to purchase 1 Laerdal suction unit battery for \$48.65 made by Ray McNamara, second by Joe Mazza; all in favor***
- Laerdal compact suction unit battery 1 @ \$99.00  
***Motion to purchase 1 Laerdal compact suction unit battery for \$99.00 made by Margaret McNamara, second by Joe Mazza; all in favor***
- Eyewash 10 @ \$3.90 each, totaling \$39.00

***Motion to purchase 10 eyewashes @ \$3.90 each, totaling \$39.00 made by Ray McNamara, second by Margaret McNamara; all in favor***

- List of medical bags checked on 5/11/22
- TABLED FROM 4/22 MEETING - The Chief is requesting to move forward with making electric pig tails for T-150. Cost will be \$1,119.00 (Grainger) and Ed will make the pig tails.  
***Motion to move forward with making electric pig tails for T-150 at a cost of \$1,119.00 made by Margaret McNamara, second by Joe Mazza; all in favor***
- TABLED FROM 4/22 MEETING - Invoice #3122 from On Site Apparatus for repair to Tanker 149 for heavy air leak coming from under the dash in the amount of \$830.21.  
***Motion to pay invoice #3122 from On-Site Apparatus in the amount of \$830.21 made by Ray McNamara, second by Joe Mazza; all in favor***
- Estimate #P322 from On Site Apparatus for servicing the generator on Tower Ladder 150 at a cost of \$441.14.  
***Motion to move forward with estimate #P322 from On Site Apparatus for servicing the generator on Tower Ladder 150 at a cost of \$441.14 made by Joe Mazza, second by Margaret McNamara; all in favor***
- Estimate #P422 from On Site Apparatus for servicing BR 148 at a cost of \$471.69.  
***Motion to move forward with estimate #P422 from On Site Apparatus for servicing BR 148 at a cost of \$471.69 made by Ray McNamara, second by Joe Mazza; all in favor***
- Estimate #P522 from On Site Apparatus for draining the cooling system, flushing it and refilling with new coolant for Tanker 149 at a cost of \$740.00.  
***Motion to move forward with estimate #P522 from On Site Apparatus for draining the colling system, flushing it and refilling with new coolant for Tanker 149 at a cost of \$740.00 made by Ray McNamara, second by Margaret McNamara; all in favor***
- Proof of publication in Times Herald Record of change of Commissioners meetings from 1<sup>st</sup> Thursday to 4<sup>th</sup> Tuesday of each month
- Copy of certificate of insurance for use of rental hall on 5/7/22
- Letter from Dept. of Motor Vehicles regarding LENS program – **Ken and Joe will get together to correct**
- Insurance claim for firefighter injury
- Firefighter C. Wilson full interior qualified fire fighter
- Fire fighter clearance to return to duty
- Stawnychy Financial Services statement for April 2022

- Trade confirmations from Charles Schwab on 4/11/22 and 4/12/22

9. Committee updates:

Apparatus Committee – Joe Mazza - **lettering is done on brush truck; issue with 150 holding its air**

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson

L OSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara – **there is a dent in a bay door**

Policy Committee - Ron Broas

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- State Chief's show in Syracuse 6/16 – 6/19; would like to send up to 5 people  
*Motion to send up to 5 people to the Chief's show in Syracuse June 16-19 using a district vehicle made by Ray McNamara, second by Joe Mazza; all in favor*
- LOSAP payment for 2022  
*Motion to make a payment to LOSAP for 2022 in the amount of \$33,000.00 made by Ray McNamara, second by Joe Mazza; all in favor*
- Are we all paid up on our insurance? Ron Broas will text Greg Townsend of Marshall and Sterling to see what we still owe  
*Motion to pay the insurance bill when it comes in made by Ray McNamara, second by Joe Mazza; all in favor*
- Canon contact Ron Broas. Our lease is up with the copier. Will bring proposal to our next meeting.

*Motion to end the meeting at 8:12 PM made by Margaret McNamara, second by Ray McNamara; all in favor*