

MINUTES

1. Meeting was called to order at 7:05 PM. Present were Ray McNamara, Ken Wilson, Ron Broas and Andi Broas
2. Pledge of Allegiance was recited
3. Presentations – none
4. Proposed Executive Session - none
5. Old business
 1. Approval of 8/25/22 District meeting minutes
Motion made to approve the minutes of the 8/25/22 meeting by Ray McNamara, second by Ken Wilson; all in favor, so carried.
 2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 3. Board policies
 4. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Ken Wilson is updating list (adding and taking off names); will work with Joe Mazza.
6/28/22 Joe Mazza and Ken Wilson will sit together very soon to go over; Chief will to go the President to get licenses that are needed
 5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items - none
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report

Motion to accept the Consent agenda made by Ray McNamara, second by Ken Wilson; all in favor, so carried
8. New business –
 - Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept August's Treasurer's report. Motion made by _____, seconded by _____; all in favor, so carried

- Adoption of 2023 proposed budget
Motion to adopt the attached proposed budget made by Ray McNamara, second by Ken Wilson; all in favor
- Budget schedule:
 - On or before 9/27/22 – proposed budget to be adopted (on or before 21 days before public hearing)
 - 9/28/22 – proposed budget posted to website
 - 9/28/22 – proposed budget given to Town Clerk
 - 10/11/22 – publish notice of budget hearing in newspaper
 - 10/18/22 – public hearing (3rd Tues in Oct), 7:00 PM – 8:00 PM
 - On or before 11/4/22 – budget must be adopted
 - 11/7/22 – adopted budget given to Town Clerk & post on fire district website (within 3 days of Budget adoption)
- Flame retardant chemicals/DEC
- Certificate of insurance from Lease Servicing Center for turnout gear and jaws of life
- Trade confirmation from Charles Schwab
- Charles Schwab report August 2022

9. Committee updates:

Apparatus Committee – Joe Mazza

Budget Committee – Ray McNamara – just approved the proposed budget

Buildings and Grounds Committee – Margaret McNamara – small leak in the Hall; Ron Broas to contact Westar

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara - nothing

Insurance Committee – Ken Wilson

LOSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas - nothing

Records - Andi Broas - nothing

Website - Andi Broas - nothing

NYS Discovery Law – Ray McNamara - nothing

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- 10/2/22 State fire police committee meeting at 2:00 PM

Motion to end the meeting at 7:14 PM made by Ray McNamara, second by Ken Wilson; all in favor