

## MINUTES

1. Meeting was called to order at 6:35 PM. Present were Joe Mazza, Wayne Melton, Ken Wilson, Ray McNamara, Ron Broas, and Andi Broas
2. Pledge of Allegiance was recited
3. Presentations - none
4. Proposed Executive Session - none
5. Old business
  1. Approval of 9/22/22 District meeting minutes  
*Motion made to approve the minutes of the 9/22/22 meeting by Ken Wilson, second by Joe Mazza; all in favor, so carried.*
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Ken Wilson is updating list (adding and taking off names); will work with Joe Mazza.  
6/28/22 Joe Mazza and Ken Wilson will sit together very soon to go over; Chief will to go the President to get licenses that are needed  
**10/27/22 President has updated list; will give to Chief & Commissioners**
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items - none
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report

*Motion to accept the Consent agenda made by Ken Wilson, second by Joe Mazza; all in favor, so carried*

8. New business –

- Treasurer’s report  
***RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept September’s Treasurer’s report. Motion made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried***
  
- Budget schedule:
  - On or before 9/27/22 – proposed budget to be adopted (on or before 21 days before public hearing)
  - 9/28/22 – proposed budget posted to website
  - 9/28/22 – proposed budget given to Town Clerk
  - 10/11/22 – publish notice of budget hearing in newspaper
  - 10/18/22 – public hearing (3<sup>rd</sup> Tues in Oct), 7:00 PM – 8:00 PM
  - On or before 11/4/22 – budget must be adopted
  - 11/7/22 – adopted budget given to Town Clerk & post on fire district website (within 3 days of Budget adoption)
  
- Chief is requesting a five-year test for the aerial. Cost for five-year non-destructive test from ATC Test is \$1,070.00.  
***Motion to approve a five- year test for the aerial from ATC Test at a cost of \$1,070.00 made by Ray McNamara, second by Joe Mazza; all in favor***
  
- Chief is requesting to purchase 200 AA batteries from Interstate Battery for the SCBA. Cost not to exceed \$200.00.  
***Motion to allow the Chief to purchase 200 AA batteries from Interstate Battery at a cost not to exceed \$200.00 made by Ken Wilson, second by Joe Mazza; all in favor***
  
- Chief is requesting to purchase one spare battery for the combi tool, spreader, cutter and ram that recently came in. Cost is \$650.00.  
***Motion to allow the Chief to purchase one spare battery for the tools that recently came in at a cost of \$650.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor***  
**\*\* TABLED – need to see what was sent to the finance company**
  
- Chief stated that primer pump on the tanker isn’t working and would like to call a mechanic  
***Motion to have the Chief call a mechanic to fix the primer pump on the tanker made by Ken Wilson, second by Joe Mazza; all in favor***
  
- The President would like to take Squad 153 to the Town of Wallkill Trunk or Treat on 10/28/22  
***Motion to allow Squad 153 to go to the Town of Wallkill Trunk or Treat on 10/28/22 made by Ray McNamara, second by Joe Mazza; all in favor***
  
- Resolution to approve the final budget for 2023
  
- Proposal from Lawn in Order for snow plowing and salting for the period of 11/1/22 thru 4/1/23 in the amount of \$9,000.00

***Motion to accept the proposal for snow plowing and salting for the period of 11/1/22 thru 4/1/23 in the amount of \$9,000.00 made by Ray McNamara; second by Ken Wilson; all in favor***

- Lease purchase of 2019 Chevrolet K1500 Suburban LS, VIN #1GNSKGGK0KR287297, from Hoselton for the purchase price of \$41,500.00 with an extended warranty costing \$3,272.00 which is a three year/36,000-mile warranty (starting at the delivery date and mileage). This is the platinum warranty option. The lease has been structured with a \$1 residual value, and is a 60-month term. Due at delivery, would be \$1,139.48 which would cover the first payment and applicable fees (no tax).

***Motion to lease purchase the 2019 Chevrolet K1500 Suburban LS, VIN #GNSKGGK0KR287297 made by Ray McNamara, second by Joe Mazza; all in favor***

- Letter from NYS DEC about 2022 Volunteer Fire Assistance Grant program
- Group life census – given to Chief to update
- Proposed legal fees for 2023 with Thomas, Drohan Waxman, Petigrow & Mayle, LLP. Hourly rate for attorneys would increase from \$220.00 to \$225.00 and the hourly rate for paralegal services would increase from \$95.00 to \$100.00

***Motion to accept the increase in legal fees with Thomas, Drohan, Waxman, Petigrow & Mayle, LLP made by Ray McNamara, second by Ken Wilson; all in favor***

- Emails regarding request for certificates of insurance for State Line Fire
- Proposal and protocols from Health and Safety specialists
- Proof from Times Herald Record that notice for public hearing for budget was published on 10/11/22
- NYS Dept of Health, Bureau of Emergency Medical Services listing of Pocatello EMT's and EMR's
- Two trade confirmations from Charles Schwab
- Charles Schwab statements for August and September, 2022

9. Committee updates:

Apparatus Committee – Joe Mazza – pump not working on tanker

Budget Committee – Ray McNamara - none

Buildings and Grounds Committee – Margaret McNamara – none

Cancer Bill Committee – Ken Wilson – upcoming webinar

Communication Committee – Ray McNamara - none

Insurance Committee – Ken Wilson none

LOSAP Committee – Joe Mazza none

Membership/HR Committee – Margaret McNamara – none

Policy Committee - Ron Broas - none

Records - Andi Broas - none

Website - Andi Broas - none

NYS Discovery Law – Ray McNamara - none

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Ken Wilson said that there are two webinars, 11/2/22 & 12/5/22 about cancer reporting and LOSAP; webinar is about an hour long
- Ron Broas said that for the December meeting, we would like to invite the people from Firefly and Greg Townsend from Marshall & Sterling
- Ray McNamara said the Ladies Auxiliary would like to use the rental hall and possibly the Gary Wannamaker truck bay for a craft fair on 11/12/22 from 8:30 AM – 4:30 PM  
*Motion to allow the Ladies Auxiliary to the rental hall and possibly the Gary Wannamaker truck bay for a craft fair on 11/12/22 made by Ray McNamara, second by Joe Mazza; all in favor*
- Ron Broas said that Westar was here to check the furnaces. They said that the old hood had a leak; they caulked it and will give a price on a/c unit
- November Commissioner's meeting to be moved to 11/17/22  
*Motion to move the November Commissioner's meeting to 11/17/22 made by Ray McNamara, second by Joe Mazza; all in favor*

*Motion to end the meeting at 7:02 PM made by Ray McNamara, second by Joe Mazza; all in favor*