

## MINUTES

1. Meeting was called to order at 6:48 PM by Ray McNamara, second by Margaret McNamara. Present were Ron Broas, Joe Mazza, Wayne Melton, Ken Wilson, Ray McNamara, Margaret McNamara, and Andi Broas
2. Pledge of Allegiance was recited
3. Presentations – none
4. Proposed Executive Session – none
5. Old business
  1. Approval of 12/22/22 District meeting minutes  
*Motion made to approve the minutes of the 12/22/22 meeting by Joe Mazza, second by Ken Wilson; all in favor, so carried.*
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Ken Wilson is updating list (adding and taking off names); will work with Joe Mazza.  
6/28/22 Joe Mazza and Ken Wilson will sit together very soon to go over; Chief will to go the President to get licenses that are needed
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting. **Ray McNamara has a definite “yes” and working on a second one**
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report

*Motion to accept the Consent agenda made by Joe Mazza, second by Margaret McNamara; all in favor, so carried*
8. New business –
  - Treasurer's report

**RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept December's Treasurer's report. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_; all in favor, so carried**

**Checks to be written as of 1/10/23 ...**

***Motion to accept the list and pay the bills (exception: do not pay Fire End and Croker invoice) made by Joe Mazza, second by Ken Wilson; all in favor***

- **TABLED FROM LAST MEETING –**  
Chief is asking to purchase 7 TIC's (for each officer) at a cost of \$499.00 each, totaling \$3,493.00  
***Motion to allow the Chief to purchase 7 TIC's at a cost of \$499.00 each, totaling \$3,493.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor***

**WILL NOT BE PURCHASING THESE ITEMS**

- **TABLED FROM LAST MEETING –**  
Chief is asking to purchase an MSA Altair 4X meter for Squad 153 at a cost of \$839.00  
***Motion to allow the Chief to purchase an MSA Altair 4X meter for Squad 153 at a cost of \$839.00 made by Ray McNamara, second by Margaret McNamara; all in favor***
- Chief said Captain Cody is requesting to attend live fire instructor in Montour Falls, NY on May 6<sup>th</sup> & 7<sup>th</sup>, 2023. Cost would be \$368.75  
***Motion to allow Captain Cody or any other officer that meets the requirements to attend the live fire instructor in Montour Falls, NY on May 6<sup>th</sup> & 7<sup>th</sup>, 2023 at a cost of \$368.75 made by Ray McNamara, second by Margaret McNamara; all in favor***
- Chief said Captain Cody and Martin Cody Jr. would like to attend structural collapse ops class in Montour Falls on April 29<sup>th</sup> & 30<sup>th</sup>, 2023. Cost would be \$358.75  
***Motion to allow Captain Cody and Martin Cody Jr. and 1 or 2 more that meet the requirements to attend the structural collapse ops class in Montour Falls, NY on April 29<sup>th</sup> and 30<sup>th</sup>, 2023 at a cost of \$358.75 made by Ray McNamara, second by Margaret McNamara; all in favor***
- Emergency apparatus response order for all calls
- Invoice #3123 from Firefly for retainer for engagement for 2023 in the amount of \$2,600.00  
***Motion to pay invoice #3123 from Firefly in the amount of \$2,600.00 made by Ken Wilson, second by Margaret McNamara; all in favor***
- LOSAP calendar year 2022 census update process
- Letter from the Office of the NYS Comptroller regarding 2022 annual report on revenues and expenditures of foreign fire insurance premiums
- Discussion - email from Firefly regarding Pocatello LOSAP budget

***Motion to TABLE this item made by Ray McNamara, second by Margaret McNamara; all in favor***

- Trade confirmation from Charles Schwab
- Charles Schwab monthly statement December 2022
- Christmas card from Stawnychy Financial Services
- Christmas card and donation check in the amount of \$100.00 from Nexus Health  
**Check to be deposited to the District (check was made out to District) and then District will be a donation to the Company**

9. Committee updates:

Apparatus Committee – Joe Mazza  
Budget Committee – Ray McNamara  
Buildings and Grounds Committee – Margaret McNamara  
Cancer Bill Committee – Ken Wilson  
Communication Committee – Ray McNamara  
Insurance Committee – Ken Wilson  
LOSAP Committee – Joe Mazza  
Membership/HR Committee – Margaret McNamara  
Policy Committee - Ron Broas  
Records - Andi Broas  
Website - Andi Broas  
NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

1/26/23 6:30 PM There will be a workshop. Items for discussions will be LOSAP, personnel, and Charles Schwab December report

***Motion to end the meeting at 7:16 PM made by Joe Mazza, second by Ken Wilson; all in favor***