

## MINUTES

1. Meeting was called to order at 6:30 PM. Present were Ron Broas, Joe Mazza, Stu Carver, Pete Casella, Ken Wilson, Margaret McNamara, Ray McNamara, and Andi Broas
2. Pledge of Allegiance was recited
3. Presentations - none
4. Proposed Executive Session –  
*Motion to enter into executive session at 6:30 PM by Joe Mazza, second by Ray McNamara; all in favor*  
  
*Motion to enter back into the regular session at 6:59 PM made by Ray McNamara, second by Margaret McNamara; all in favor*
5. Old business
  1. Approval of 3/23/23 District meeting minutes  
*Motion made to approve the minutes of the 3/23/23 meeting by Margaret McNamara, second by Ken Wilson; all in favor, so carried.*
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Ken Wilson is updating list (adding and taking off names); will work with Joe Mazza.  
6/28/22 Joe Mazza and Ken Wilson will sit together very soon to go over; Chief will go the President to get licenses that are needed
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report  
*Motion to accept the Consent agenda made by Ray McNamara, second by Joe Mazza; all in favor, so carried*

8. New business –

- Treasurer's report  
***RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept March's Treasurer's report. Motion made by Ken Wilson, seconded by Margaret McNamara; all in favor, so carried***
- Quotation #SQ000270-1 from Sutphen East for TL150 for rear support beam in the amount of \$6,284.70  
***Motion to move forward with quotation SQ000270-1 from Sutphen East for \$6,284.70 made by Ray McNamara, second by Margaret McNamara; all in favor***
- Quotation #SQ000271-2 from Sutphen East for TL150 for cables in the amount of \$5,568.63  
***Motion to move forward with quotation SQ000271-2 from Sutphen East for \$5,568.63 made by Ray McNamara, second by Ken Wilson; all in favor***
- Service estimate from Campbell Supply Company for repairs to TL150 in the amount of \$16,542.50  
***Motion to move forward with estimate from Campbell Supply in the amount of \$16,542.50 made by Ray McNamara, second by Joe Mazza; all in favor***
- Information on the repair of TL150 that was approved at the 2/23/23 meeting
- Quote #6600 from Haight Fire Equipment for annual fire extinguishers inspections in the amount of \$896.65  
***Motion to move forward with Quote #6600 from Haight Fire Equipment for annual fire extinguishers inspections in the amount of \$896.65 made by Joe Mazza, second by Ken Wilson; all in favor***
- President is requesting to take Squad 153 to the Warwick parade on 6/3/23  
***Motion to take Squad 153 to the Warwick parade on 6/3/23 made by Ray McNamara, second by Joe Mazza; all in favor***
- President is requesting to take either Pumper Tanker 149 or Squad 153 to the wet down in Tuxedo on 6/17/23  
***Motion to take Squad 153 to the wet down in Tuxedo on 6/17/23 made by Ray McNamara, second by Ken Wilson; all in favor***
- President is requesting to take Squad 153 to the Port Jervis parade on 7/8/23  
***Motion to take Squad 153 to the Port Jervis parade on 7/8/23 made by Ray McNamara, second by Margaret McNamara; all in favor***
- President to requesting to take Squad 153 to the County parade in Washington Heights on 9/23/23  
***Motion to take Squad 153 to the County parade in Washington Heights on 9/23/23 made by Ray McNamara, second by Margaret McNamara; all in favor***
- President is requesting to take Squad 153 to the Middletown parade on 10/7/23

***Motion to take Squad 153 to the Middletown parade on 10/7/23 made by Margaret McNamara, second by Ken Wilson; all in favor***

- Letters from Firefly that went to the dependents of Stephen Jones
- Emails from Firefly – death benefit for two of Stephen Jones’ dependents
- Beneficiary designation form received from Firefly for Daniel Quick  
***Motion to make Daniel Quick an active member made BY Ray McNamara, second by Margaret McNamara; all in favor***
- Notification from Firefly that 1099-MISC forms were electronically sent to IRS on 3/22/23
- Returned check #5727 to Sisco Auto Parts – paid twice
- Letter from NYSIF – case #73988685-214
- Letter from Department of Public Works of the City of Middletown on use of fire hydrants
- NYCLASS municipal cooperation resolution  
***Motion to proceed and accept the resolution with NYCLASS made by Ray McNamara, second by Margaret McNamara; all in favor***

***Motion to move \$200,000.00 to NYCLASS made by Ray McNamara, second by Ken Wilson; all in favor***

- Letter from Marshall & Sterling – Department Regulation #87 disclosure statement for 2022
- Certificate of insurance for hall rental on 3/25/23
- Additional insured – special event endorsement for hall rental on 4/15/23-4/16/23
- Email from Zoriana Stawnychy of Stawnychy Financial – safety of our assets
- Letter from Charles Schwab – form 5500 schedule C
- Charles Schwab trade confirmation 3/20/23
- Charles Schwab statement March 2023

9. Committee updates:

Apparatus Committee – Joe Mazza

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara – faucets in bathrooms need screens

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson – insurance for our parade; Ken called Greg Townsend

LOSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Tires for the Silverado  
*Motion to purchase two tires at Tire Discount for the Silverado made by Joe Mazza, second by Ray McNamara; all in favor*
- Stu Carver will be attending a safety class in Albany on 5/10/23 and 5/11/23 (not overnight) and is requesting to take the chief's vehicle  
*Motion to allow Stu Carver to take his chief's vehicle to attend a safety class on 5/10/23 & 5/11/23 made by Ray McNamara, second by Margaret McNamara; all in favor*
- AAA will be her on 5/10/23 to flow test the scot packs  
*Motion to allow AA to flow test the scot packs on 5/10/23 made by Joe Mazza, second by Ken Wilson; all in favor*
- Touch a Truck event at Circleville Park on 5/20/23. Stu will reach out to the President on this.  
*Motion to take Squad 153 to the Touch a Truck event at Circleville Park on 5/20/23 made by Joe Mazza, second by Ken Wilson; all in favor*
- Ron Broas sent an email to Dennis at New City Fire Department. They should be stripping the truck in the next week or so.
- Ken Wilson will contact Greg Townsend from Marshall and Sterling to attend next month's meeting for information on insurance for the parade.

*Motion to end the meeting at 7:30 PM made by Margaret McNamara, second by Ray McNamara; all in favor*