

## MINUTES

1. Meeting was called to order at 6:50 PM. Present were Ron Broas, Kristen Dainty, Ken Wilson, Margaret McNamara, Joe Mazza, Lisa Healy and Andi Broas
2. Pledge of Allegiance was recited
3. Presentations – none
4. Proposed Executive Session – none
5. Old business
  1. Approval of 12/26/24 District meeting minutes  
***Motion made to approve the minutes of the 12/26/24 meeting by Joe Mazza, second by Margaret McNamara; all in favor, so carried.***
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken Wilson received updated list; everyone is valid
  5. Code of Ethics – Ron Broas will reach out to see if anyone is interested
6. Communications – Ray McNamara is interested in being on the Ethics Committee
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report

***Motion to accept the Consent agenda made by Ken Wilson, second by Joe Mazza; all in favor, so carried***
8. New business –
  - Treasurer's report  
***RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept December's report. Motion made by Margaret McNamara, second by Joe Mazza; all in favor, so carried***
  - Invoice #4193 from Firefly in the amount of \$2,775.00  
***Motion to pay invoice #4193 from Firefly in the amount of \$2,775.00 made by Joe Mazza, second by Margaret McNamara; all in favor***
  - Cancer policy from Marshall & Sterling
  - Email regarding collision deductible for member's accident
  - NYClass statement as of 10/31/24
  - Outstanding invoice from Canon Financial Services

- Refund check to come from American Express
- List of active members for fire company
- Statement of charges, disciplinary agreement and notice of hearing forms for the Fire Company ... forms will be given to the Chief
- Client advisory memorandum regarding public works bidding requirements
- New member Miriam Karimov  
*Motion to accept Miriam Karimov as a new member made by Margaret McNamara, second by Ken Wilson; all in favor*
- New member Marcia Lugg  
*Motion to accept Marcia Lugg as a new member made by Joe Mazza, second by Lisa Healy; all in favor*
- New member Robert Moss  
*Motion to accept Robert Moss as a new member made by Margaret McNamara, second by Joe Mazza; all in favor*
- Charles Schwab trade confirmation 12/17/24
- Charles Schwab monthly statement December 2024

9. Committee updates:

Apparatus Committee – Joe Mazza & Ken Wilson  
Budget Committee – Margaret McNamara & Kristen Dainty  
Buildings and Grounds Committee – Lisa Healy  
Cancer Bill Committee – Ken Wilson  
Communication Committee – Lisa Healy  
Insurance Committee – Joe Mazza  
LOSAP Committee – Joe Mazza & Lisa Healy  
Membership/HR Committee – Margaret McNamara  
Policy Committee - Ron Broas & Andi Broas  
Records - Andi Broas  
Website - Andi Broas  
NYS Discovery Law – Margaret McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Need meeting to pay bills the end of January  
*Motion to hold a meeting on 1/30/25 at 6:30 PM to pay bills made by Lisa Healy, second by Margaret McNamara; all in favor*

- Would like to invite Marshall & Sterling and Stawnychy to our February meeting; Marshall & Sterling at 6:30 PM and Stawnychy at 7:30 PM
- Would like to invite Firefly to our March meeting at 6:30 PM

*Motion to end the meeting at 7:17 PM made by Margaret McNamara, second by Joe Mazza; all in favor*