

MINUTES

1. Meeting was called to order at 6:30 PM. Present were Ron Broas, Robert Hassenmayer, Debbie Casella, Lisa Healy, Kristen Dainty, and Andi Broas. Absent were Ken Wilson and William Hills.
2. Pledge of Allegiance was recited
3. Presentations – none
4. Proposed Executive Session –
Motion to enter into executive session at 6:33 PM made by Lisa Healy, second by Debbie Casella; all in favor

Motion to enter back into the regular meeting at 6:57 PM made by Lisa Healy, second by Debbie Casella; all in favor
5. Old business
 1. Approval of 6/24/26 District meeting minutes
Motion made to approve the minutes of the 6/24/26 meeting by Debbie Casella, second by Lisa Healy; all in favor, so carried.
 2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 3. Board policies
 4. LENS program – Ken said the whole program has been revamped; everyone is valid
 5. Code of Ethics – Not enough people interested at this time
6. Communications - public comments on the agenda items
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report
Motion to accept the Consent agenda made by Lisa Healy, second by Debbie Casella; all in favor, so carried
8. New business –
 - Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept the June 2026 Treasurer's report. Motion made by Debbie Casella, second by Lisa Healy; all in favor, so carried

Budget schedule –

- **9/2/26** ... budget workshop 6:30 PM
- **9/10/26** ... budget workshop 6:30 PM
- **On or before 9/29/26** ... proposed budget to be adopted (on or before 21 days before public hearing)
- **9/30/26 – 10/21/26** ... proposed budget posted to website
- **9/30/26** ... proposed budget given to Town Clerk

- **10/13/26** ... publish notice of budget hearing in newspaper
- **10/20/26** ... public hearing (3rd Tuesday in October)
- **10/26/26** ... budget to be adopted at regular Commissioners' meeting (needs to be adopted on or before 11/4/25)
- **10/29/26** ... adopted budget given to Town Clerk & posted on fire district website (within 3 days of budget adoption)
- No Commissioners' meeting for August 2026. Bills will need to be paid and then approved at September 2026's meeting.
Motion to have the August bills paid and then approved at the September 2026 meeting made by Lisa Healy, second by Debbie Casella; all in favor
- Chief is requesting to take all the rigs to the Otisville FD 100 year parade on 9/19/26.
Motion to take all the rigs to the Otisville FD 100 year parade on 9/19/26 made by Debbie Casella, second by Lisa Healy; all in favor
- Chief is requesting to order 144 AA batteries for the air packs from Amazon for \$62.50.
Motion to allow the Chief to purchase 144 AA batteries from Amazon for \$62.50 made by Debbie Casella, second by Lisa Healy; all in favor
- Chief is requesting to take BR-148 to the National Night Out on 8/4/26.
Motion to allow the Chief to take BR-148 to the National Night Out on 8/4/26 made by Debbie Casella, second by Lisa Healy; all in favor
- Scott air pack testing results ... see attached
- Invoice #0075962 from AAA Emergency Supply for Scott pack parts/testing in the amount of \$2,447.00
Motion to pay invoice #0075962 from AAA Emergency Supply in the amount of \$2,447.00 made by Lisa Healy, second by Debbie Casella; all in favor
- Invoice #375768 from Rapid Tire for tire for R146 in the amount of \$478.75
Motion to pay invoice #375768 from Rapid Tire in the amount of \$478.75 made by Lisa Healy, second by Debbie Casella; all in favor
- Need to order special boots for new member from Washington Heights FD
Motion to purchase special boots for new member from Washington Heights FD made by Debbie Casella, second by Ron Broas; Lisa Healy abstained (Washington Heights may sell the boots to us for \$400 - \$500)
- Need to put the cam am out for bid – bring back in August at special meeting
- Quote from Husky for portable tank canvas patches for \$90.00
Motion to accept the quote from Husky for portable tank canvas patches for \$90.00 made by Debbie Casella, second by Lisa Healy; all in favor
- Tax exempt municipal lease proposal from NCL Government Capital for possible purchase of quad – bring back in August at special meeting
- Email from NYS and Treasurer regarding annual financial report for 2025
- Estimate #20 from Classic Cleaning for cleaning of the firehouse in the amount of \$7,988.71
Motion to proceed with estimate #20 from Classic Cleaning in the amount of \$7,988.71 made by Debbie Casella, second by Lisa Healy; all in favor

- Estimate #4286 from Westar Tech Services Corp for hose reels and mop sink in the amount of \$11,635.00

Motion to proceed with estimate #4286 from Westar Tech Services Corp in the amount of \$11,635.00 made by Lisa Healy, second by Debbie Casella; all in favor

- Estimate for tires that will be needed next year – will need \$4,000.00 in next year's budget
- Audit reports for 2025
- FOIL request that Treasurer completed
- Pocatello has opened a Sourcewell account – District opened the account. Bring back to September's meeting.
- Change in price for our QuickBooks subscription
- Department physicals have been received ... see attached
- Letters from four doctors for four members that are able to return to work
- Letter from McNeil & Co. – claim number 10278230 has been closed
- Monthly newsletter from Fleury Risk Management
- Certificate of insurance for hall rental on 7/11/26
- Certificate of insurance for hall rental on 7/12/26

9. Committee updates:

Apparatus Committee – Lisa Healy, Ron Broas

Budget Committee – Kristen Dainty

Buildings and Grounds Committee – Debbie Casella, William Hills

Cancer Bill Committee – Ken Wilson

Communication Committee – Ron Broas

Insurance Committee – Ron Broas, Kristen Dainty, Ken Wilson

LOSAP Committee – Lisa Healy, Ron Broas

Membership/HR Committee – Debbie Casella, Lisa Healy, Ron Broas, William Hills

Policy Committee – Ken Wilson

Records – Andi Broas

Website – Andi Broas

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Motion to end the meeting at 7:44 PM made by Debbie Casella, second by Lisa Healy; all in favor